

Wellington Parks Advisory Board Meeting

Minutes – May 17th, 2016

The meeting of the Parks Advisory Board was called to order by Chairman Lorilyn Bockelman at 6:30 p.m., May 17th, 2016 at the Leeper Center, 3800 Wilson Ave., Wellington, CO.

MEMBERS PRESENT: Angie Billington, JC Cox, Lorilyn Bockelman, Tim Singewald and Kathy Wydallis

MEMBERS ABSENT: Sarah Rice

PRESIDING: Chairman – Lorilyn Bockelman

ALSO PRESENT: Ryan Abbott – Wellington Assistant Town Administrator; Shane Armstrong – Assistant to the Director, Wellington Main Street Program; Natalie Kirschstein, Jason Stiner, Mike Bockelman, John Borchardt and Adler Bockelman – Wellington residents.

1. Public to be Heard on Non-Agenda Items

Natalie Kirschstein commented on the condition of the I-25 pedestrian/bike underpass. When the path on the east side of the underpass is wet, it becomes too slippery to ride a bike, and the paved path in the tunnel also gets covered with mud and becomes unusable for bikes. Ryan Abbott, Assistant Town Administrator, will speak to Jim Miller of Wellington Public Works. Recently, a new broom for the Bobcat was purchased for sweeping the bike trail and a sump pump to remove water on the path in the tunnel was scheduled to be installed within one week. Member Singewald said that the Town and the Trustees were aware of problems with the underpass and attempting to correct them. The PAB thanked Mrs. Kirschstein for bringing this issue to its attention and promised to follow up.

2. Approval of Minutes

Member Singewald pointed out a Catch-22 situation regarding depositing hypothetical checks written to the not-quite-ready-for-prime-time 501(c)3. The line will be omitted from the official minutes. Member Billington corrected the spelling of a name. MEMBER SINGEWALD MOVED AND MEMBER COX SECONDED to approve the minutes from the April 19th, 2016 meeting with the two corrections. Roll call was taken and the motion was approved unanimously.

3. Staff update

Ryan Abbott had two bids on the shade structure for Park Meadows Park; one for \$8999 and the second from "Direct" for \$6705 for exactly the same unit. The structure is identical to the one at Winick (Pirate) Park. MEMBER BILLINGTON MOVED AND MEMBER SINGEWALD SECONDED a motion for the PAB to recommend to the Town Trustees to purchase a 10' X 10' steel shade structure from Direct Co. for Park Meadows Park for the cost of \$6705. Roll call was taken and the motion was approved unanimously.

Mr. Abbott said there had been no response to emails and phone calls to the regular vendor regarding the new Playful City signs. If this continues, he will look for a new vendor. The signs to Wellington Community Park have been installed and signs to all other parks will be inventoried. Member Billington suggested that a sign at the stoplight at 6th and Cleveland indicating the direction to Centennial, Wellington Community and Viewpointe Parks would be helpful.

An RFP for the feasibility and concept plan for the trail from Washington to Jefferson is in the works to go out May 18th. It would include a list of the properties for which the Town would need to obtain an easement or to purchase in order to complete that section of the trail.

Mr. Abbott was given a copy of a letter emailed to Larry Lorentzen in March 2016 regarding issues at Wellington Community Park. Most had been or were in the process of being resolved. The rainy weather had delayed some repairs. Mr. Lorentzen had contacted Ted Johnson of ECI regarding repairs and warranties. The Town does not have actual possession of the Park at this moment. In regards to problems with the multipurpose field, Member Billington recalled that the original plan was to have sod laid in that field. Member Singewald had given quotes to Mr. Lorentzen and ECI from local sod farms that would have provided sod at 22.5 cents/sq, delivered and installed. Bath Landscaping (subcontracted by ECI) had chosen the hydroseeding company. It is questionable that the hydroseeding had saved any money due to the harsh wind and winter conditions. Mr. Abbott will look into ECI replacing the hydroseed with sod sometime this year.

FOR FUTURE PARK CONTRACTS, Member Singewald suggested that Wellington should "specify what the bid is and how the process is going to go," in particular - the size of trees, grass or sod, and to have some recourse or dollar amount specified if work is not completed on time.

Member Billington said it had been reported to her that there are no diaper changing tables in the bathrooms and another person had raised a safety concern regarding the playground equipment. Member Singewald asked that the weeds be mowed around the dog park pond. He also requested a key to the access gate at the dog park.

Mr. Abbott offered to look into all of these issues.

4. Old Business

a) Wellington Grand Opening Update

Member Cox handed out a "map" of the Grand Opening showing where the dunk tank, food vendors and face painters will set up. Chad Zadina, DVM of Tabbyroad Vet Clinic will be giving a dog obedience demonstration including attack commands. The banners are ready to be picked up and hung on the basketball court fence. The flyers have been disseminated to the elementary schools. The Middle School was less than cooperative. Member Billington will check into that situation and pass out flyers around town. Mr. Abbott will be writing an article/press release for the Coloradoan in a week or two. The Chamber of Commerce has been contacted and will be participating in the ribbon cutting.

Chairman Bockelman and Member Singewald had been in contact with Jay Reidinger of the Pickleball Association. Mr. Reidinger will attend the Grand Opening, set up the pickleball courts (nets and chalked lines) and give demonstrations and lessons. When the Park is released by ECI, he is willing to paint permanent pickleball lines on the courts at the approximate cost of \$700.

Member Billington suggested that since there had been a decided lack of volunteers to be dunked in the dunk tank that we allow kids/teenagers to pay to be dunked. Member Cox said he would check with the rental company to see if that was a possibility.

Member Cox is also purchasing 60 helium balloons for decorating and to hand out to kids at the end of the Grand Opening.

Member Billington has had no luck contacting the person in charge of loaning the Imagination Station. She asked if 501(c)3 flyers for the Grand Opening could be printed by the Town. Mr. Abbott said to send him what she needed copied.

b) Shade Structure for Park Meadows Park
Discussed during Staff Update

c) Fishing Pond – Wellville Park

Member Singewald reported that the Fishing Days are scheduled for August 6th and August 27th. Colorado Game & Fish need the ponds to be named so they can stock them. Wellville Pond #1 and Wellville Pond #2 were the names chosen. Ray Kepler (970-493-8855) and Jack Gianola (970-223-4500) of the Kiwanis Club have also offered to co-sponsor the Fishing Days as they are setting up a Wellington Kiwanis Club. Rob Klein with Boys & Girls Club will also be involved. Game & Fish have suggested warm water fish species for the Wellville Ponds. The timeline is to name the ponds and get Town approval. Then Game & Fish will come out to test the water and stock the ponds with fish.

MEMBER SINGEWALD MOVED AND MEMBER BILLINGTON SECONDED a motion to request the Town Trustees' support for two (2) Kids' Fishing Days to be held on Saturday, August 6th and 27th, 2016 at Wellville Ponds #1 and #2 and administered by Colorado Parks and Wildlife (aka Game & Fish) in conjunction with the Kiwanis Club. Roll call was taken and the motion passed unanimously.

Both Fishing Days can be considered Playful City days.

Member Singewald is also trying to get a Kids' Archery Day scheduled. A Town weapons ordinance may need to be modified.

d) Discussion on Budget Priorities for 2016

Chairman Bockelman asked for comments on upgrading Centennial Park. Member Singewald said that Trustee Travis Harless has been appointed by the Town as liaison between Wellington and the Main Street group. His suggestion would be that the PAB just offer assistance and let Main Street have the lead role in Centennial Park improvements. Chairman Bockelman would like to have a joint meeting with PAB, Main Street and Boys & Girls Club to make a timeline for relocating the basketball courts and skate park. Member Singewald expressed his opinion that Wellington try and do as much of the design as possible ourselves. Shane Armstrong of Wellington Main Street reported that Main Street had tabled all plans for the skate park at their last meeting due to an issue at a Trustees' meeting. Members of the PAB agreed that it would be ideal to have a new skate park up and running before the Boys & Girls Club vacates Centennial Park in two years and hoped that Main Street would reconsider as it takes about two years to design and construct a new skate park.

Member Singewald started tossing around the idea that the PAB could pay Mr. Armstrong a consulting fee to help with the design and relocation of the skate park due to his knowledge and research or subsidize Main Street for Mr. Armstrong's time. This may alleviate problems arising from the new skate park not being located within Main Street's purview.

Mr. Armstrong, speaking as an individual, said that Main Street's idea and Wellington's idea of the new skate park probably do not mesh at the moment. Main Street would like to help with a new skate park mainly to get the old one off of a visibly important corner on Cleveland. They don't have much of a stake in constructing a 'quality' park elsewhere in town; simply replacing it with a similar

small park would suffice. In Mr. Armstrong's opinion, it would behoove Wellington to put in a large, high-quality skate park to attract skaters and their business. He believes a 15,000–16,000 sq.ft skate park, costing in the neighborhood of \$400,000-\$500,000 would be an "economic driver."

Chairman Bockelman will check on possible dates for the joint meeting the last week of June.

e) Friends of the Parks 501(c)3 Update

Member Cox reported that Town Attorney Brad March was waiting on the IRS to make a change to the 501(c)3 status that allows for the group to raise funds for public parks. No one is sure how much time and energy is being expended to fix this issue. The bylaws also need to be ratified. Lonnie Brockman is the chairman, Jake Raynolds is vice-chair, and Angie Billington is secretary. MEMBER SINGEWALD MOVED AND MEMBER BILLINGTON SECONDED a motion to appoint Member JC Cox as the PAB representative to the 501(c)3. Roll call was taken and the motion passed unanimously. Member Singewald suggested that Member Cox be made treasurer due to his financial background; that the group ratify the bylaws; and get a different attorney or a CPA if Mr. March has not accomplished the necessary legal change with the IRS by the end of May.

Member Billington questioned that the bylaws might never have actually been approved by the 501(c)3 members due to the resignation of an original member. Member Singewald advised that Mr. March, who is operating as the "registered agent" of the 501(c)3, not as its attorney, should be able to tell the members if the bylaws are ratified or not. He should also be able to supply the members with all the tax documents that have been generated so far. Members Billington and Cox – as 501(c)3 members - will compose a letter requesting all pertinent documents from Mr. March. The PAB may be able to help out with fees for related expenses.

5. New Business

a) Roles and Responsibilities for Parks Advisory Board

Chairman Bockelman tabled this item until the June 21st meeting when Member Rice will be able to attend. Member Singewald concurred and requested that it be put in the minutes that Member Rice "is the one we have to keep in line anyway!!!"

b) KaBoom! Grant Opportunity

Chairman Bockelman will be bringing up new grants from KaBoom! that can be applied for at future meetings. The grants for the Big Blue Blocks/Imagination Station that Member Billington advocates purchasing are available every month.

6. Other

Chairman Bockelman would like to set June 10th, 2016 as the deadline for applications for the open position on the Parks Advisory Board. Member Billington suggested that PAB applications be available at the Grand Opening for anyone expressing an interest in the heat of the moment.

The deadline for the KaBoom! grant for a video discussed at the last PAB meeting passed without anything being entered from Wellington.

Member Wydallis will write and submit the two agenda items – the Kids' Fishing Days/pond naming motion and the shade structure purchase request – in time to be included in the next Town Trustees' meeting. Members Billington and Wydallis may be available to attend that Trustees' meeting.

Chairman Bockelman will contact the Kiwanis Club gentlemen.

The next PAB meeting is scheduled for June 21st, 2016.

MEMBER SINGEWALD MOVED AND MEMBER WYDALLIS SECONDED the motion to adjourn the meeting. The motion was approved unanimously and the meeting was adjourned at 8:14pm.

Submitted by:

A handwritten signature in blue ink, appearing to read "Kathy Wydallis". The signature is written in a cursive style with a large initial "K".

Kathy Wydallis, Secretary

5-17-16 PAB Meeting

