



TOWN OF WELLINGTON

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BOARD OF TRUSTEES
August 2, 2016
LEEPER CENTER – 3800 WILSON AVE.

SPECIAL MEETING – 7:00 PM

AGENDA

CALL TO ORDER - PLEDGE OF ALLEGIANCE

ROLL CALL

NEW BUSINESS

1. Award Contract for Garfield Storm Drainage Phase One Project – Mountain Constructors
2. Proposal for Engineering Construction Management Services – JVA
3. Discussion Old Town Street Project – Negotiated Contract with Paving Contractor

ADJOURN

BOARD OF TRUSTEES
SPECIAL BOARD MEETING
August 2, 2016

The Special Board Meeting was called to order at 7:03 p.m. July 26, 2016 at the Leeper Center 3800 Wilson Ave, Wellington CO.

TRUSTEES PRESENT: TRAVIS HARLESS, MATT MICHEL, TIM SINGEWALD,
DANIEL SATTLER, and JACK BRINKHOFF

TRUSTEES ABSENT: ASHLEY MACDONALD and PAUL COX

PRESIDING: JACK BRINKHOFF, MAYOR

ALSO PRESENT: RYAN ABBOTT, ASSISTANT TOWN ADMINISTRATOR
CYNTHIA SULLIVAN, DEPUTY CLERK
DON SILAR, TOWN ENGINEER

NEW BUSINESS

1. Award Contract for Garfield Storm Drainage Phase One Project – Mountain Constructors

Mr. Silar reviewed the process to relieve a portion of storm water flow onto Cleveland. The project was awarded to JVA who prepared a design for the storm sewer from 1st to 3rd Streets with the addition extending to 4th Street on Garfield. This project was divided into 2 Phases. Phase 1 would be to go from Boxelder Creek under the railroad tracks with a bored steel pile then connect at 1st Street to a reinforced concrete pipe (RCP) up to 3rd Street. Phase 2 would be the connection from 3rd Street to 4th Street. Because of location of the storm pipe it will be necessary to move and replace the asbestos water line. Phase 2 will only be putting in a storm pipe. One obstacle was to get a permit from Burlington Northern Santa Fe (BNSF) Railroad Company to bore under the railroad tracks. JVA has secured the permit as of last month. The contract is good for 12 months. This would be the first part of the project. Bids for the construction of this project were opened on July 26 and one bid was received from Mountain Constructors for both Phases. Mr. Silar went through the cost breakdown of each phase. Phase 1 the Storm pipe portion was \$892,258.00 and the Water line was \$442,413.00 for a total of \$1,334,670.00. Phase 2 the Storm pipe would be \$340,650.00 and engineering would be \$19,000.00 for a grand total of \$1,675,321.00. He explained that the money for the water line was budgeted for work in Grant Avenue, but was reallocated to Garfield. The Grant project will be done at a later date. The schedule for this project would be Phase 1 August thru October and Phase 2 in 2017. There will be concrete and paving associated with this project, but that is part of the street project in item 3 on the agenda. He went through the funding for the project by fund. There is \$167,677 in expenses that would need to be supplemented from the general fund. This would be done as a loan from one fund to another. The last item is the asphalt it would come out of the street fund but would be part of the paving project. In Phase 1 of this project they will rotomill but not asphalt replacement.

Recommendations

- JVA submitted a letter to recommend Mountain Constructors be awarded the contract.
- There was some duplication in cost for testing. JVA will work with Mountain to reduce cost.
- Phase 1 mobilization cost to be negotiated

Trustee Singewald thought the size of the storm pipe was going to be increased. John McGee of JVA said when we added 3rd to 4th street it was increased from 36 inches to 48 inches. Trustee Singewald asked if they would make two trenches. Mr. Silar explained that the storm drain pipe would need to be on the south side of the street, which is where the current water line is, so the water line will be moved to the

north side of the street until it crosses 3rd Street. The storm drain pipe will cross over to the north side of the street because we are not replacing that portion of the water line and it runs along the south side of the street.

There was discussion about the age of the water line between 3rd and 4th and whether it would be better to do the Phase 2 this year. Mr. Silar said the only area you might save would be in the mobilization for the project, because they would only be mobilizing once. There was further discussion about why the costs were a lot higher for some items than expected and JVA will contact Mountain Contractors about their estimates.

Trustee Michel asked if it was a priority to get this project done this year. Mayor Brinkhoff said it was one of the issues that was brought up at the election and one that the Board felt was a priority. Trustee Singewald was concerned about the lack of bids. Mr. Silar said there was a mandatory pre-bid meeting and there were 6 companies that attended. There was a review of the reasons for the project and how much it would help alleviate the drainage on Cleveland. There were concerns about how much these pipes would capture and divert from the downtown area and how this project would fit into a master plan. Trustee Sattler reminded the Board that a permit was issued by the Railroad for 12 months and the town should take advantage of it because there is no way to know what hoops we would have to jump through in the further to get this project done. There was further review of this project. Mr. Silar mentioned the project to increase the size of the storm drain pipe under 4th and Cleveland. He addressed the question about a drainage master plan.

Wendell Nelson, Chamber of Commerce President, said the water off of 1st, 2nd and 3rd Streets are not issue. The water the runs in the alley behind the stores pools around the foundations. If the town wants to draw businesses to the downtown area this issue needs to be addressed.

Trustee Sattler asked about the process of loaning money from one account to another and will that cause issues with the general fund and how is that paid back. Mr. Abbott said even with loaning the \$167,677 out of the general fund we still have the 3% cash in reserve required by tabor. He said a line item would be set up in the street fund to pay the loan back. He said in the last couple of years we have had more building permits then budgeted and that allowed for the additional \$200,000 noted in the Storm Drainage. Trustee Sattler asked how long would it take to pay back the general fund. Mr. Abbott said he we would have to check with Mr. Cummins.

Trustee Harless asked about the asphalt. Mr. Silar said we are looking that as part of the item 3 of the agenda.

Mr. McGee said if we wait costs are only going to go up on materials. He mentioned the difficulty in getting the railroad permit and it would be a shame not to use it. He would talk with Mountain Contractors on the costs.

Trustee Singewald had one more concern about making sure the contractor stays on time with the project. He asked if there were any contingencies in the contract. Mr. McGee said contingencies are usually in the engineering contract. This is a set bid.

TRUSTEE MICHEL MOVED AND TRUSTEE SINGEWALD SECONDED to Award the bid to Mountain Constructors in the amount of \$1,334,670 with request that the costs be reevaluated with the contractor. Roll call was taken and the motion passed unanimously.

2. Proposal for Engineering Construction Management Services - JVA

Mr. Silar said this is for Administration and inspection and geotechnical services for this project.

TRUSTEE MICHEL MOVED AND TRUSTEE SATTTLER SECONDED to approve proposal from JVA for construction administration services. Roll call was taken and the motion passed unanimously.

3. Discussion Old Town Street Project – Negotiated Contract with Paving Contractor

Mr. Silar said the plan was designed last year for the street in old part of town. The bid was advertised and was to be opened on July 26th, but there were no submittals. Fort Collins had bid openings for the same type of project on the same day. He listed the following alternatives.

- Work with Mountain Contractors with change orders to include the paving repair project
- Rotomill the existing asphalt and reuse it until next year. – This might require additional maintenance over the winter.
- Contact specific contractors that did not get the Fort Collins bid and see if they would honor their unit prices and do the work for Wellington.
- Check to see if there are other paving companies that have a small amount of time to do a project.

Tom Knostman, of Diagnostic Design, said he prepared a five-year plan for repair or replacing sidewalks and streets. This year was supposed to be Grant, but was adjusted to do the work on Garfield. He said there had been some constraints in the bid that may have keep some companies from bidding. He said one option could be to have Mountain Contractors do the concrete work on the street earmarked to be done this year and have the paving done as soon as the asphalt plants open in the spring. He said we could contact paving companies and put together a schedule. The Board asked if that could be done by the Regular Board Meeting next week. Mr. Knostman said he would try to get schedules submitted for concrete and asphalt.

TRUSTEE SATTTLER MOVED AND TRUSTEE MICHEL SECONDED to adjourn the meeting. Roll call was taken and the motion passed unanimously. Meeting adjourned at 8:26pm.

Respectfully submitted:

Cynthia Sullivan, CMC
Deputy Town Clerk