

## Wellington Parks Advisory Board

Minutes – August 16<sup>th</sup>, 2016

The meeting of the Parks Advisory Board was called to order by Chairman Lorilyn Bockelman at 6:31p.m., August 16<sup>th</sup>, 2016 at the Leeper Center, 3800 Wilson Ave., Wellington, CO.

**MEMBERS PRESENT:** Lorilyn Bockelman, Sarah Rice, Tim Singewald, Angie Billington, Ashley Schwader, and Kathy Wydallis

**MEMBERS ABSENT:** JC Cox

**PRESIDING:** Chairman – Lorilyn Bockelman

**ALSO PRESENT:** Ryan Abbott – Wellington Assistant Town Administrator, Brad March – Wellington Town Attorney, and Chuck Mayhugh, Kathi Wright & Debbie Ramsey – Boys & Girls Club.

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1. Public to be Heard on Non-Agenda Items

None

2. Approval of Minutes

MEMBER SINGEWALD MOVED AND MEMBER RICE SECONDED a motion to approve the minutes from the July 19<sup>th</sup>, 2016 meeting. Roll call was taken and the motion was approved unanimously.

3. Presentation by Chuck Mayhugh regarding Boys & Girls Club's new location

Chuck Mayhugh presented the preliminary drawings of the proposed Boys & Girls Club to be built between 6<sup>th</sup> Street and I-25, east of Wellington Middle School. The new property is 8.15 acres and the new 18,400 sq. ft. Boys & Girls Club building will also be available for controlled community uses and activities. An outdoor fenced playground is planned. Approximately one-half of the building will be classrooms - including a computer lab, restrooms and a kitchen facility. The other half will contain a 9600 sq. ft. gymnasium consisting of a full sized basketball court with a stage at one end. Access to the classroom portion can be closed off, allowing use of the restrooms and kitchen area when the gym is being used for community purposes outside of the normal Boys & Girls Club hours. The building is planned to be a steel structure with special sealed concrete for flooring. It will be situated on the property leaving room to its east side for possible future construction of a vocational education facility. A street perpendicular to 6<sup>th</sup> Street running along the southern edge of the Boys & Girls Club property will be designed as a roundabout/cul de sac to facilitate traffic flow for both the Boys & Girls Club parking lot and for whatever development the Town determines for the property on the south side.

The timeline for the construction is dependent on raising \$2,000,000. At the moment, Kathi Wright believes construction will begin in Fall 2017 and should be completed by Summer 2018. Currently, the Boys & Girls Club serves 70 children. The new facility will be able to handle 155 -160.

Mr. Mayhugh said the Town would need to provide bike lanes and sidewalks along 6<sup>th</sup> Street. Member Billington suggested the Boys & Girls Club consider making one of the classrooms be usable as a sound recording studio and that some of the outdoor area be designated a community garden.

4. Staff Update

Ryan Abbott reported that the shade structure for Park Meadows Park had arrived and should be installed within the next 4 weeks. The splash pad at Wellington Community Park had been broken down for five days, but had been repaired.

The RFP for Boxelder Trail had produced five proposals which had been “whittled down” to two firms. A proposal would be presented to the Town Trustees at their meeting in one week, and a preliminary design and plans for alternative routes may be available as early as November. Mr. Abbott has been attending GOCO grant writing workshops and will be attempting to get reimbursement for some of the trail design costs. He had also been looking into other grants pertaining to skate parks and to the revitalization/remodel of Centennial Park.

The dean of students at Wellington Middle School had requested the use of Wellington Community Park as the location for a middle school cross-country meet involving around 100 students. The Wellville trail might also be an option as it has more topographical changes. The consensus of the PAB was that either site was OK.

Member Singewald asked when the Wellington Community Park will be cleaned up and completed – he listed issues including dead grass at the ball parks, lights being left on, and dog park problems. Mr. Abbott said he will address any issue emailed to him and that the entire Park has not yet been released to the Town.

Member Billington requested a clarification on the fish die-off at the Wellville Ponds. Mr. Abbott responded that on one day 400-600 fish had died in the west pond. It was an isolated incident of oxygen deprivation (possibly fireworks tossed in the pond or something to do with electricity in the air/lightning) and not due to disease or chemical exposure. The plan is to restock in the spring and schedule another Fishing Derby. Member Billington proposed that the Fishing Derby could be a fundraiser for the Boys & Girls Club. Member Rice asked if the Town could issue an official report on the website to quell rumors that something was seriously wrong with the ponds

## 5. Old Business

MEMBER SINGEWALD MOVED AND MEMBER BILLINGTON SECONDED a motion to rearrange the agenda allowing Brad March to speak about the 501(c) (3) as the first order of “old business.” The motion passed unanimously.

### a) 501 (c) (3) Update

Wellington Town Attorney, Brad March, explained different types of 501(c)3s available. It seems that the Friends of the Parks 501(c)3’s status is still in limbo due to changes in the original Board. There are currently two Board members – Angie Billington & Lonnie Brockman. Appointments by the Town Board, Wellington Main Street and the Chamber of Commerce have not been made or those members’ terms have expired. The question was raised if a 501(c)3 was even necessary as Mr. March said that donations earmarked for parks & trails could be given directly to the Town, and a letter from the Town would be a receipt for the tax-deductible donation. One of the reasons to have a 501(c)3 would be to fulfill a requirement for some grants. There are other 501(c)3s in Wellington, such as the Wellington Main Street Program, and possibly association with a local 501(c)3 could be used for grant-writing. Mr. March offered to volunteer his time and advice if the creation of the 501(c)3 continues. Member Rice advocated for the 501(c)3 to expand its scope so that it could be used by and/or accept all donations for any cause benefitting Wellington. As the 501(c)3 is a separate entity from the Parks Advisory Board, the matter was left to the current Friends of the Parks members and interested parties. Member Billington indicated that the interested parties might be able to meet next month. Mr. March was thanked for his help and for updating the PAB.

b) Centennial Park Recap of work session and recommendations

The consensus at the work session on August 16<sup>th</sup> was that the revitalization of Centennial Park would begin on its western edge with construction of a restroom facility and a small playground. Much of the construction will be dependent on when the Boys & Girls Club that currently is using the eastern half of the Park moves to its new location. Wendy DuBord of Wellington Main Street had contacted Mike Tupa at the University of Colorado to update their original design. The \$1200 cost will be split between DOLA and Main Street. Chairman Bockelman expressed appreciation of the CU students' efforts, but is interested using \$25-50,000 of the PAB budget to begin the process for an actual design and construction plan and timeline.

Member Singewald recommended waiting to see if the PAB budget would be needed to pitch in to get the trail over the Windsor Ditch completed. Brad March gave the PAB a history and update on the "Bridge over the Windsor Ditch" on-going project and expressed his opinion that the PAB would not be asked to contribute this year due to continuing negotiations with the ditch company. Member Singewald cautioned about getting the design too far in advance of the funds needed for the actual start of construction at Centennial Park.

Chairman Bockelman's position was that getting a design in the near future that incorporated the necessity of implementing the construction in phases would help the PAB and Town budget for the construction and assist in grant applications. Member Rice concurred and included fund-raising from individuals and businesses as another reason. The current playground estimates are \$30,000 to \$100,000 depending on the surfacing choice. Member Billington also believed that it is time to get a professional design. Wellington Main Street has already requested the CU students for an updated plan, and a preliminary, new plan based on suggestions from the July work session will be presented at a meeting to be held on August 23<sup>rd</sup> at 10a.m. in the Leeper Center.

Member Singewald suggested that the PAB September meeting be used to make a list of priorities. He brought up numerous postponed items for Wellington Community Park. The Tot Lot playground between the ball fields is an example.

Ryan Abbott offered to make some calls to landscape architects to get approximate prices. Getting a company that did both the design and construction work was also discussed along with lessons learned the hard way during the design and construction of Wellington Community Park.

Chairman Bockelman and Members Singewald, Wydallis and Rice plan to attend the August 23<sup>rd</sup> meeting, and after a lengthy discussion, it was decided that after the meeting Chairman Bockelman could request that Ryan Abbott put out an RFP using the CU students plan as a starting point and emphasizing the need to construct in phases. When the bids come in, the PAB will decide if it is within our budget to proceed.

MEMBER SINGEWALD MOVED AND MEMBER RICE SECONDED a motion to give Chairman Bockelman the authority to inform Wellington Main Street that the Parks Advisory Board would be requesting an RFP after the August 23<sup>rd</sup> meeting. The motion passed unanimously.

c) Cannon Update

Brad March's understanding regarding the donated cannon is that the donation is conditional on Wellington having an appropriate place to put it. The Don & May Wilkins Charitable Trust bought the cannon from Washington's Bar & Grill in Fort Collins and there seems to be no other entity or town competing for it at this time.

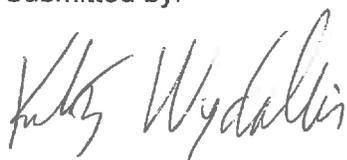
6. Other

Member Billington has been unable to borrow the Blue Blocks from Fort Collins, so the PAB will not be participating in the Family Day at the Farmers Market on August 18<sup>th</sup>.

The next PAB meeting is scheduled for September 20, 2016 at 6:30pm at the Leeper Center to discuss how to use the \$72,000 remaining in the PAB 2016 budget.

MEMBER BILLINGTON MOVED AND MEMBER SINGEWALD SECONDED the motion to adjourn the meeting. The motion was approved unanimously and the meeting was adjourned at 8:34p.m.

Submitted by:

A handwritten signature in cursive script that reads "Kathy Wydallis". The signature is written in black ink and is positioned above the printed name.

Kathy Wydallis, Secretary