

Wellington Parks Advisory Board

Minutes – January 16<sup>th</sup>, 2019

The meeting of the Parks Advisory Board was called to order by Chairman Cox at 6:01p.m., January 16<sup>th</sup>, 2019 at the Leeper Center, 3800 Wilson Ave., Wellington, CO.

MEMBERS PRESENT: Lorilyn Bockelman, JC Cox, Kathy Wydallis and Trustee John Evans

MEMBERS ABSENT: Eric Sartor and Sarah Rice

PRESIDING: Chairman J.C. Cox

ALSO PRESENT: Bryan Critchfield – Wellington Recreation Manager & PAB/Town liaison, Bob Gowing – Wellington Public Works Director, and Richard Bacon – Chairman, Community Activities Committee.

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1. Public to Be Heard on Non-Agenda Items

None

2. Approval of Minutes

MEMBER BOCKELMAN MOVED, AND TRUSTEE EVANS SECONDED a motion to approve the minutes from the December 12<sup>th</sup>, 2018 PAB meeting. Roll call was taken, and the motion was passed unanimously.

3. Old Business

a. Discussion on PAB budget and role

Chairman Cox went over the "Capital Outlay" portion of the 2019 projected budget pertaining to Parks. \$40,000 is budgeted for resurfacing Winick Park and \$75,000 for the Tot Lot playground at Wellington Community Park's ball fields. \$56,312 is in the budget for "PAB items." Although "PAB items" are assumed to include things such as shade structures, bike racks, and benches, Bob Gowing advised not spending those funds as they may be needed in case Phase One of the Trail Project costs more than the budgeted \$850,000. He also said that any money not spent in 2019 would stay in the Park Fund for use the following year.

Chairman Cox would like to direct meetings of the PAB towards deciding what Park projects should be added to the Town's list of Capital Improvement Projects (CIP.) This would allow costly projects to be budgeted for in advance and then scheduled for construction sometime during the next five years. Mr. Gowing plans to bring the current five-year CIP to the February PAB meeting. He also made clear that due to the Trail Project, the 2019 Parks budget is undoubtedly much more than should be expected in future years.

Trustee Evans asked about the status of the Trail Project. Mr. Gowing replied that the Town had contracted with a surveyor and land acquisition company and was waiting for the proposal from JUB - the trail designers. There is still some question of whether JUB will continue as the "sole source" or if the trustees will insist on two more bids. Progress has been slow due to the holidays.

Member Bockelman asked Mr. Gowing for advice on how to start the process for the remodel of Centennial Park as it appears that the Boys & Girls Club finally have a new facility. Mr. Gowing suggested a CIP item for a design for Centennial Park. Richard Bacon offered the information that the Boys & Girls Club planned to be in their new location in May 2019 and that there are many town entities that have a stake in the new design and use of Centennial Park. Member Bockelman suggested that the PAB, CAC, Chamber of Commerce, Kiwanis Club, Farmers Market, MainStreet Program and the Town get together to discuss what is needed in our downtown park.

Chairman Cox went over the functions of the Parks Advisory Board which had been updated in Wellington's Municipal Code.

b. Tot Lot Discussion and Update

Bryan Critchfield has emailed two other playground equipment companies (besides Star Playgrounds) to begin the process for obtaining bids for the Tot Lot and for the resurfacing at Winick Park. He will ask for multiple designs within the amount budgeted. Trustee Evans suggested the PAB consider a baseball theme for the Tot Lot because of its location. Mr. Critchfield will keep that in mind during discussions with the equipment companies. He will keep the PAB members informed.

c. 2019 and beyond Goals and Objectives

Member Bockelman distributed a list compiled by Member Rice of goals through 2023 that had been discussed at the November 2018 PAB work session. Dugout covers for Wellington Community Park and Library Park ball fields had been a major PAB priority for safety reasons, and questions were raised about why the covers were not in the 2019 budget. Member Wydallis expressed the opinion that the dugout covers seemed to be more essential than the Tot Lot and wondered if the covers could be purchased and installed instead of adding the Tot Lot this year. Trustee Evans believed that because the Tot Lot was a budget item, it would be difficult to replace it. Mr. Gowing said he would check with the Finance Director to see what the process would be.

Mr. Gowing will check with Cody Bird (Town Planner) about making a "Parks Amenities" wish list for developers. Members Bockelman and Wydallis offered to work on this with Mr. Bird.

Bike racks for outside of the library were discussed. Bryan Critchfield will provide Member Bockelman with current catalogs, and Member Bockelman will bring a proposal to the next PAB meeting. Trustee Evans will contact some people he believes would be interested in designing, fabricating and donating a bike rack to the library/Library Park, and he will pass that information on to Member Bockelman.

d. 2018 Annual Report edit

The PAB Annual Report is not a required document. It mainly is written to provide a quick, concise history of the PAB for the benefit of new PAB members. The members had no more editing advice.

4. New Business

None

5. Town Board Update

Trustee Evans and Member Wydallis relayed information about the January 8<sup>th</sup>, 2019 Trustee meeting that had included Ashley Shepherd's resignation from the PAB as "New Business" in its agenda. Chairman Cox said that from now on, he or Member Sartor will attend any trustee meeting where a PAB item is on their agenda.

6. Staff Update

Bryan Critchfield informed the PAB members on how to be notified of any or all upcoming town meetings. (On the Town of Wellington website, hover over "Services" in the top banner. Click on "Email or Text Notifications" in the drop-down menu which will take you to a "Notify Me" page. Then just follow the directions.)

Mr. Critchfield handed out copies of an Account Inquiry of items purchased by the PAB fund during 2018. The total spent – which included the timed door locks for the Wellington Community Park restrooms and shade structures – came to \$12,073.

Vandalism at the restrooms was discussed.

Applications for the PAB vacancy are available. The position has been posted on the Town website.

There is a potluck at the Leeper Center for the volunteer boards on Monday, January 21, 2019. Richard Bacon will email everyone regarding the time and requests for food. Member Bockelman will provide Mr. Bacon with an updated list of email addresses.

Mr. Bacon brought up the subject of volunteers. Many volunteers are members of groups (Scouts, 4-H, dance groups, etc.) who meet at the Leeper Center and have had

the rental fees waived if they will pay back the community by volunteering with Town events (parades, fishing derby, clean-ups etc.) He has been told that many of these groups are now being charged and will no longer be able to use the Leeper Center, therefore the reservoir of volunteers is drying up.

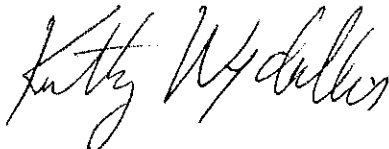
7. Other

Bob Gowing and Bryan Critchfield are both liaisons for the Town and PAB.  
The shade structures at Park Meadows have been installed.

The next Parks Advisory Board meeting is scheduled for 6:00p.m. on Wednesday, February 20th, 2019 at the Leeper Center.

MEMBER WYDALLIS MOVED, AND CHAIRMAN COX SECONDED a motion to adjourn the meeting. The motion was approved unanimously. The meeting was adjourned 7:37p.m.

Submitted by:

A handwritten signature in cursive script, appearing to read "Kathy Wydallis".

Kathy Wydallis, Secretary