



TOWN OF WELLINGTON  
3735 CLEVELAND AVENUE  
P.O. BOX 127  
WELLINGTON, CO 80549  
TOWN HALL (970) 568-3381  
FAX (970) 568-9354

**BOARD OF TRUSTEES**  
**March 12, 2019**  
**LEEPER CENTER – 3800 WILSON AVE.**

**REGULAR MEETING – 7:30 PM**

**AGENDA**

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CALL TO ORDER - PLEDGE OF ALLEGIANCE

ROLL CALL

ADDITIONS TO OR DELETIONS FROM THE AGENDA

CONFLICTS OF INTEREST

PUBLIC TO BE HEARD ON NON-AGENDA ITEMS (time limit of 3 minutes per item)

1. CORRESPONDENCE AND MINUTES FROM COMMITTEES AND BOARDS

- a. CAC Minutes for December 4, 2018

2. CONSENT AGENDA

- a. Board of Trustee Minutes for February 26, 2019

3. NEW BUSINESS

- a. Wellington Fire Protection District Impact Fees
- b. 2019 Fireworks Agreement
- c. Grant Avenue Project– Construction Contract Award
- d. Old Town Streets Rehabilitation Project – Construction Contract Award

4. STAFF REPORTS

- a. Town Attorney Update
- b. Town Administrator Update
- c. Trustee Update

5. Executive Session

- a. Discussion Land Purchase

ADJOURN

BOARD OF TRUSTEES  
REGULAR BOARD MEETING  
March 12, 2019

The Regular Board Meeting was called to order at 7:30 p.m. March 12, 2019 at the Leeper Center 3800 Wilson Ave, Wellington CO.

TRUSTEES PRESENT: WYATT KNUTSON, MATT MICHEL, JOHN JEROME,  
TIM WHITEHOUSE, JOHN EVANS, DANIEL SATTLER,  
and TROY HAMMAN

TRUSTEES ABSENT: NONE

PRESIDING: TROY HAMMAN, MAYOR

ALSO, PRESENT: ED CANNON, TOWN ADMINISTRATOR  
KELLY HOUGHTELING, ASSISTANT TOWN ADMINISTRATOR  
CYNTHIA SULLIVAN, DEPUTY CLERK  
BRAD MARCH, TOWN ATTORNEY  
BOB GOWING, PUBLIC WORKS DIRECTOR  
CODY BIRD, TOWN PLANNER  
MARK OBERSCHMIDT, TOWN ENGINEER

Additions to or deletions from the agenda

None

Conflicts of Interest

None

Public to be heard on non-agenda items.

None

1. CORRESPONDANCE AND MINUTES FROM COMMITTEES AND BOARD

- a. CAC Minutes for December 4, 2019

2. CONSENT AGENDA

- a. Board of Trustee Minutes for February 26, 2019

TRUSTEE SATTLER MOVED, AND TRUSTEE EVANS SECONDED to approve the Consent Agenda. Roll call was taken and the motion passed unanimously.

3. NEW BUSINESS

- a. Wellington Fire Protection District Impact Fees

Gary Green, Fire Chief and Kevin Williams of BBC Research & Consulting, presented the results of a study on the needs of the Fire District with the current and future growth of Wellington and the surrounding areas. In 2016 the State authorized special districts to be allowed to collect impact fees. An Intergovernmental Agreement (IGA) will be needed between the Fire District and the Town for collection of the fees through new building permits. Through the study it was determined that fees for new residential dwellings would be \$1,480.00, commercial at \$1.31 a square foot and other non-residential at \$.20 per square foot. Mr. Williams said the fees would go toward capital assets. Mr. Green requested that the Town evaluate this request and make a decision at the next Board Meeting. Trustees questioned how the amount of the fee was based. Mr. Green said the fees for a maximum amount chargeable by the district, but advised that the District has the flexibility to work with developers.

No action was taken. Item was set for decision at work session on March 19, 2019.

b. 2019 Fireworks Agreement

Ms. Houghteling advised that the costs as set forth in the agreement were within the budget. Specific safety details were addressed in the contract include a designated shooting location, security, fire department inspection, rescheduling in case of cancellation, insurance and review of the video production.

Wendell Nelson commented on the speaker system for parade. There was discussion.

TRUSTEE SATTLER MOVED, AND TRUSTEE JEROME SECONDED to approve the contract for 2019 Fireworks Agreement. Roll call was taken and the motion passed unanimously.

c. Grant Avenue Project – Construction Contract Award

Mr. March commented that there should be added wording in the contract pertaining to practices surrounding hiring of non-residents. Mr. Gowing mentioned that the project came in under budget.

TRUSTEE MICHEL MOVED, AND TRUSTEE KNUTSON SECONDED to approve the contract for Grant Avenue Project with the addition of prohibition against employing illegal aliens as recommended by the town attorney. Roll call was taken and the motion passed unanimously.

d. Old Town Streets Rehabilitation Project – Construction Contract Award

Mr. Gowing said this project came in under budget. He pointed out which streets would be included.

MAYOR HAMMAN MOVED, AND TRUSTEE WHITEHOUSE SECONDED to approve the Old Town Streets Rehabilitation Project subject to review by staff. Roll call was taken and the motion passed unanimously.

4. STAFF REPORTS

a. Town Attorney Update - None

- b. Town Administrator Update - None
- c. Trustee Update

Trustee Jerome said it had been suggested that Board Meetings be broadcast. He asked if this had been investigated. Following discussion, staff was directed to investigate the cost.

Trustee Jerome asked for an update on the water plant and Wilson wells. Trustee Knutson said the steering committee has reviewed the value engineering items. Mr. Gowing said that the steering committee should have the cost range for the value engineering items for review to see what type of cost savings there could be and if changes would be worth pursuing. He said that staff have found some pumps that could be delivered sooner but have not awarded a contract. There was further discussion about the timeline for the project.

## 5. EXECUTIVE SESSION

- a. Discussion Land Purchase

The board unanimously voted to convene an executive session at 8:19 p.m. for the purposes of conferences with negotiators for the board as allowed pursuant to § 24-6-402(4) (e)(I), for the purpose of determining positions relative to matters that may be subject to negotiations; developing strategy for negotiations; and instructing negotiators relative to the acquisition of property. As required by C.R.S. §24-6-402(2)(d.5)(II)(A) and (II)(E) the executive session proceedings will be electronically recorded and the record will be preserved for 90 days through June 11, 2019.

The board unanimously voted to come out of executive session at 9:12 p.m. which had been convened as allowed by C.R.S. §24-6-402(4) (e)(I), for the purpose of determining positions relative to matters that may be subject to negotiations; developing strategy for negotiations; and instructing negotiators relative to the acquisition of property. No proposed policy, position, resolution, rule, regulation, or formal action was taken and only matters authorized by C.R.S. §24-6-402(4) (e)(I), were discussed.

There being no further business to come before the Board, the meeting was adjourned at 9:13 p.m.

Respectfully submitted:

Cynthia Sullivan, CMC  
Deputy Town Clerk