

Wellington Parks Advisory Board

Minutes – April 17th, 2019

The meeting of the Parks Advisory Board was called to order by Chairman Cox at 6:00p.m., April 17th, 2019 at the Leeper Center, 3800 Wilson Ave., Wellington, CO.

MEMBERS PRESENT: J.C. Cox, Lorilyn Bockelman, Eric Sartor, Sarah Rice, and Kathy Wydallis

MEMBERS ABSENT: Trustee John Evans

PRESIDING: Chairman Cox

ALSO PRESENT: Bryan Critchfield – Wellington Recreation Manager & PAB/Town liaison, Bob Gowing - Wellington Public Works Director, and Brian Quintana – Star Playgrounds

1. Public to Be Heard on Non-Agenda Items

None

2. Approval of Minutes

MEMBER RICE MOVED AND CHAIRMAN COX SECONDED a motion to approve the minutes from the March 20th, 2019 PAB meeting. Roll call was taken and the motion was passed unanimously.

3. Old Business

a. Wellington Community Park Tot Lot Planning

Member Wydallis gave a brief history of the Tot Lot plans since August 2018, and she and Bob Gowing updated the PAB on the April 9th, 2019 trustee meeting where the Tot Lot was on its agenda. A contract award of ~\$65,000 for Town-selected, Tot Lot equipment, not reviewed by the PAB, was up for a vote. The Trustees eventually voted to approve up to \$75,000 (the 2019 budgeted amount) for Tot Lot equipment pending approval of the equipment by the PAB. The main concern was the equipment needed shade to be usable during the softball season. If the quote for the new equipment is under \$75,000, Mr. Gowing can proceed with ordering the equipment and installation without making another request before the Trustees.

Brian Quintana of Star Playgrounds gave a presentation and was able to keep the cost of the Tot Lot in the \$65,000 range by removing an expensive binder for the poured-in-place surface and getting a more economical mottled vs solid color surface while adding two shade structures covering the Town-selected equipment. The colors will match the other playgrounds at Wellington Community Park. He will get the new quote to Mr. Gowing who will email it to the PAB members.

b. Kids to Parks Day Setup

Member Bockelman requested that the official Kids to Parks Day logo from ParkTrust.org be added to all flyers for the May 18th events so that Wellington will be recognized as a participant in this national program. Mr. Critchfield will pass that information on to Rachel Gonzalez – Town/Fire District PIO.

Member Bockelman has also prepared the Kids to Parks Day proclamation. Kelly Houghteling – Assistant Town Administrator – is putting on the finishing touches and will add it to the Trustees' agenda for the May 14th, 2019 meeting.

Member Sartor suggested adding Wellington Parks & Rec's, DiscMania's, CAC's and Kiwanis' logos to the flyer as all those entities are participating and supporting some aspect of Kids to Parks Day. A photo of last year's Fishing Derby would also be a good addition. Mr. Critchfield will ask Ms. Gonzalez to make these changes.

The schedule is: 8am – 12pm – Fishing Derby at the ponds east of underpass

9:00 – 11am – Disc Golf Clinic on west side of underpass

2:00 – 4pm - Kickball at Wellington Community Park ball fields

Mr. Critchfield has staff scheduled for kickball. Member Rice will attend the DiscMania Clinic. Members Bockelman and Sartor will attend the Fishing Derby.

4. New Business

a. Fund Balance & CIP Priority

Bob Gowing went over the current five-year CIP. The Winick (Pirate) Park resurfacing is estimated to be \$48,000. Only \$40,000 is budgeted as that was the cost quoted to the PAB in 2018. Mr. Gowing will check if the money saved by coming in under budget for the Tot Lot could be reallocated to the resurfacing of Winick Park as both projects were in the 2019 budget.

Member Rice stated that the ball field dugouts are a very high priority to the PAB, higher than the resurfacing plans. Mr. Gowing pointed out that there are difficulties to changing items already in the budget. Bryan Critchfield reported that he has found two more dugout companies and is trying to get prices from them. He will bring the quotes he has to the next PAB meeting. Basically, the PAB would like the dugout covers as soon as possible and was surprised that this safety equipment was not prioritized by the Town for 2019.

Members Wydallis and Sartor requested that the Town replace the disc golf basket padlocks immediately. Mr. Gowing has already put replacing the padlocks on the Public Works to-do list.

Member Bockelman had contacted Design Concepts that did Wellington's GRASP study in 2014. The estimated cost is ~\$9,500. She will also find out what they would charge to do a Park Master Plan and offered her help to the Town as she was involved with the previous GRASP study and the 2015 Park Master Plan update.

5. Budget

Many budget items had been discussed earlier in the meeting.

6. Committees

Member Bockelman suggested setting up committees for events like Arbor Day, Kids to Parks Day, etc. to reduce the amount of last-minute scrambling. She will make a list of events that would benefit from having a committee assigned to them.

7. Town Board Update

Most of the pertinent news from the latest Trustees' meeting was discussed earlier in this meeting. Member Wydallis reported that Trustee John Evans did bring up the need for disc golf basket locks and the presentation by DiscMania and the estimated costs of future nine/eighteen-hole disc golf courses. The PAB appreciates having such an advocate on the Board of Trustees.

8. Staff Update – Bryan Critchfield

The price of bike racks is \$120 - \$750 depending on the company and length of the rack. The Town is working on a way to put sponsors' logos on the website instead of physical banners located around town.

Kelly Houghteling is willing to come to a future PAB meeting to answer questions that PAB members get asked or are raised on the Let's Talk Wellington website. Members Rice & Bockelman said they would prefer that the revamped website Ms. Houghteling is working on include an option where residents can directly ask the Town about concerns and get back timely and accurate responses.

DiscMania wants to hold an event for forming professional teams in Wellington. It is scheduled for June 15th, 2019.

There is a new special events process through the Town for using Wellington parks, facilities, and property.

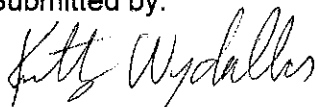
9. Other

Remember to bring a Top Five Priorities list to the next meeting.

The next Parks Advisory Board meeting is scheduled for 6:00p.m. on Wednesday, May 15th, 2019 at the Leeper Center.

MEMBER SARTOR MOVED, AND MEMBER WYDALLIS SECONDED a motion to adjourn the meeting. The motion was approved unanimously. The meeting was adjourned 7:50p.m.

Submitted by:



Kathy Wydallis, Secretary