



BOARD OF TRUSTEES
October 8, 2019
LEEPER CENTER – 3800 WILSON AVE.

REGULAR MEETING – 6:30 PM

AGENDA

A. CALL TO ORDER

1. Pledge of Allegiance
2. Roll Call
3. Additions or Corrections to Agenda
4. Conflicts of Interest

B. **Public Comment** - Individuals wishing to participate in Public Comments (non-agenda item) are requested to sign up on the form provided on the podium. When you are recognized, step to the podium, state your name and address then speak to the Town Board of Trustees. Please limit comments to three (3) minutes.

C. Presentations / Proclamations

1. Benefit Analysis - Employers Council Report

D. CONSENT AGENDA

1. Board of Trustees Meeting Minutes for September 24, 2019
2. Work Session Summary from September 16, 2019
3. Work Session Summary from September 17, 2019
4. Parks Advisory Board Minutes from August 21, 2019
5. CAC Minutes from July 2, 2019
6. Resolution 35 – 2019 – Street Closure for Parade of Lights

E. ACTION ITEMS

1. Preliminary 2020 Budget
2. Resolution 29-2019 – Finding Substantial Compliance for Annexation of Poudre School District Property into the Town of Wellington and Establishing a Public Hearing
3. Resolution 33-2019 – Establish account with Colorado Surplus Asset Fund Trust (CSAFE)
4. Ordinance 15- 2019 – Amending Municipal Code Chapter 2 Sections 2-10-20 and 20-1-30 regarding write in candidates and cancellation of elections
5. Resolution 34-2019. Petition to Join North Front Range Metropolitan Planning Organization

F. REPORTS

1. Town Attorney
2. Town Administrator
 - a. Report
3. Staff Communications
 - a. Larimer County Sheriff's Office Report August
4. Board

ADJOURN

The Town of Wellington will make reasonable accommodations for access to Town services, programs, and activities and special communication arrangements. Individuals needing special accommodation may request assistance by contacting the Deputy Clerk at Town Hall or at 970-568-3380 ext. 110 at least 24 hours in advance.

BOARD OF TRUSTEES
REGULAR BOARD MEETING
October 8, 2019

A. CALL TO ORDER

The Regular Board Meeting was called to order at 6:32 p.m. October 8, 2019 at the Leeper Center, 3800 Wilson Ave, Wellington CO.

1. Pledge of Allegiance

2. Roll Call

TRUSTEES PRESENT: JOHN JEROME, TIM WHITEHOUSE, JOHN EVANS,
DANIEL SATTLER, TROY HAMMAN, and MATT MICHEL
(arrived at 6:43 p.m.)

TRUSTEES ABSENT: WYATT KNUTSON

PRESIDING: TROY HAMMAN, MAYOR

ALSO, PRESENT: ED CANNON, TOWN ADMINISTRATOR
KELLY HOUGHTELING, ASSISTANT TOWN ADMINISTRATOR
CYNTHIA SULLIVAN, DEPUTY CLERK
PETE BRANDJORD, FINANCE DIRECTOR
CODY BIRD, TOWN PLANNER
BOB GOWING, PUBLIC WORKS DIRECTOR
MICHELLE VANCE, ECONOMIC DEVELOPMENT MANAGER
LORI WOODRUFF, HUMAN RESOURCES MANAGER
BRAD MARCH, TOWN ATTORNEY OFFICE

3. Additions or Corrections to Agenda

4. Conflicts of Interest

B. PUBLIC COMMENT

C. PRESENTATIONS/PROCLAMATIONS

1. Benefit Analysis – Employers Council Report

Cyndie Meisner, Employers Council Consultant, reviewed the report regarding the current retirement plan and how benefits can help in hiring/retention of employees. The suggestion is for the Town to look at the retirement benefits that are available. This item will be part of the budget discussed at the next work session.

D. CONSENT AGENDA

1. Board of Trustee Minutes for September 24, 2019
2. Work Session Summary from September 16, 2019
3. Work Session Summary from September 17, 2019
4. Parks Advisory Board Minutes from August 21, 2019
5. CAC Minutes from July 2, 2019
6. Resolution 35-2019 – Street Closure for Parade of Lights

TRUSTEE EVANS MOVED, AND TRUSTEE WHITEHOUSE SECONDED to approve consent agenda. Motion passed unanimously.

E. ACTION ITEMS

1. Preliminary 2020 Budget

Mr. Brandjord said the state requires the proposed budget be submitted to the governing body before October 15th. He reviewed the assembly process of the budget for the Board to review.

TRUSTEE SATTLER MOVED, AND TRUSTEE WHITEHOUSE SECONDED to accept the preliminary 2020 budget. Motion passed unanimously.

2. Resolution 29-2019 – Finding Substantial Compliance for Annexation of Poudre School District Property into the Town of Wellington and Establishing a Public Hearing

Mr. Bird reviewed the requirements for the annexation process. Due to an issue with some ownership questions the annexation petition is signed by both the School District and Curtis Bridges. By adopting the resolution, the Board makes a preliminary finding that the petition meets the listed annexation requirements and sets the date for public hearing and instructs the clerk to publish notice. There was discussion regarding division of land. Brandan Willits from Poudre School District said that the north west corner of the property was not part of the annexation.

TRUSTEE SATTLER MOVED, AND TRUSTEE MICHEL SECONDED to approve Resolution 29-2019 finding the Annexation of Poudre School District Property substantially meets the required prerequisites to annex into the Town of Wellington and establishing a public hearing. Motion passed unanimously.

3. Resolution 33-2019 – Establish account with Colorado Surplus Asset Fund Trust (CSAFE)

Mr. Brandjord said this is an additional investment option to give the Town more diversity with investments. This plan is not as liquid as Colorado Trust, but has shown good returns.

TRUSTEE SATTLER MOVED, AND TRUSTEE EVANS SECONDED to establish account with Colorado Surplus Asset Fund Trust (CSAFE). Motion passed unanimously.

4. Ordinance 15-2019 – Amending Municipal Code Chapter 2 Sections 2-10-20 and 20-1-20 regarding write in candidates and cancellation of elections

Ms. Sullivan gave a history on the current code and that the changes were to be inline with the State and for the ability to go to Mail In ballot process.

Trustee Jerome asked if mail in ballot would be more expensive than establishing polling places. Ms. Sullivan said it would be more expensive. Mr. Cannon said the turn out at the last election was about 8 percent and by going to mail in ballots we are looking to increase participation. He said the cost can be discussed as part of the budget.

TRUSTEE SATTLER MOVED, AND TRUSTEE EVANS SECONDED to approve Ordinance 15-2019 an Ordinance amending Chapter 2 Sections 2-10-20 and 20-1-30 of the Municipal Code regarding write in candidates and cancellation of elections in the Town of Wellington. Motion passed unanimously.

5. Resolution 34-2019 – Petition to join North Front Range Metropolitan Planning Organization

Mr. Cannon provided an overview of the regional transportation group. Our current group Upper Front Range Transportation Planning Region (TPR) is made up of rural communities. The North Front Range Metropolitan Planning Organization (NFRMPO) works with larger communities and will allow the Town to work with other communities on projects that are mutually beneficial. Mr. Cannon gave the benefits and an overview of steps required to change groups.

TRUSTEE MICHEL MOVED, AND TRUSTEE SATTLER SECONDED to approve Resolution 34-2019 to petition joining the North Front Range Metropolitan Planning Organization. Motion passed unanimously.

F. REPORTS

1. Town Attorney.

Mr. March said the Wellington Oil Field/ Wellington Water is on hold as they consider another offer.

2. Town Administrator.

- a. Report

Mr. Cannon said there is a meeting tomorrow with North Poudre Board. Items of concern are purchasing of shares, cost of water and participation in the Park Creek Reservoir.

Discussions has occurred with the Poudre School District (PSD) regarding Cleveland pedestrian crossings a possible partnership between PSD, CDOT, Main Streets and the Town is being considered to evaluate solutions to this issue including possible crossing lights or guards. Sgt. Rairdon explained issues surrounding enforcement.

Trustee Jerome asked about the Water Treatment Plant Update. This will be an item on the next work session.

Trustee Sattler mentioned the visit by Congressman Neguse. The Mayor said the meeting is on October 11th at the Leeper Center. There was discussion about the future visit by Senator Rob Woodward.

3. Staff Communications.

a. Larimer County Sheriff's Office Report for August.

Sgt. Rairdon pointed out that officer-initiated activity has increased from last year, which means the additional officers have more time to patrol the area.

4. Board.

There being no further business the meeting adjourned at 7:52 p.m.

Respectfully submitted:

Cynthia Sullivan, CMC
Deputy Town Clerk