



BOARD OF TRUSTEES  
October 22, 2019  
LEEPER CENTER – 3800 WILSON AVE.

REGULAR MEETING – 6:30 PM

AGENDA

A. CALL TO ORDER

1. Pledge of Allegiance
2. Roll Call
3. Additions or Corrections to Agenda
4. Conflicts of Interest

B. **Public Comment** - Individuals wishing to participate in Public Comments (non-agenda item) are requested to sign up on the form provided on the podium. When you are recognized, step to the podium, state your name and address then speak to the Town Board of Trustees. Please limit comments to three (3) minutes.

C. CONSENT AGENDA

1. Board of Trustees Meeting Minutes for October 8, 2019

D. ACTION ITEMS

1. Resolution No. 36-2019 – Finding Substantial Compliance for Annexation of Poudre School District Property into the Town of Wellington and Establishing a Public Hearing

E. REPORTS

1. Town Attorney
2. Town Administrator
  - a. Report
3. Staff Communications
4. Board
  - a. Liquor License Review Board
    - 1) Cantina Liquor
    - 2) Kum N Go

ADJOURN

The Town of Wellington will make reasonable accommodations for access to Town services, programs, and activities and special communication arrangements. Individuals needing special accommodation may request assistance by contacting the Deputy Clerk at Town Hall or at 970-568-3380 ext. 110 at least 24 hours in advance.

BOARD OF TRUSTEES  
REGULAR BOARD MEETING  
October 22, 2019

A. CALL TO ORDER

The Regular Board Meeting was called to order at 6:32 p.m. October 22, 2019 at the Leeper Center, 3800 Wilson Ave, Wellington CO.

1. Pledge of Allegiance

2. Roll Call

TRUSTEES PRESENT: WYATT KNUTSON, JOHN JEROME, TIM WHITEHOUSE,  
JOHN EVANS, DANIEL SATTLER, and TROY HAMMAN

TRUSTEES ABSENT: MATT MICHEL

PRESIDING: TROY HAMMAN, MAYOR

ALSO, PRESENT: CYNTHIA SULLIVAN, DEPUTY CLERK  
CODY BIRD, TOWN PLANNER  
PETE BRANDJORD, FINANCE DIRECTOR  
BOB GOWING, PUBLIC WORKS DIRECTOR  
MICHELLE VANCE, ECONOMIC DEVELOPMENT MANAGER  
BRAD MARCH, TOWN ATTORNEY OFFICE

3. Additions or Corrections to Agenda

4. Conflicts of Interest

B. PUBLIC COMMENT

Steve Sarno, representing the Wellington Food Bank, requested the use of a Town facility to do their deliveries. He mentioned the issues with the old location and need for storage. Mayor Hamman said he would meet with Mr. Sarno and see if the Town has a possible solution.

C. CONSENT AGENDA

1. Board of Trustee Minutes for October 8, 2019

TRUSTEE SATTLER MOVED, AND TRUSTEE KNUTSON SECONDED to approve the consent agenda. Motion passed unanimously.

#### D. ACTION ITEMS

1. Resolution 36-2019 – Finding Substantial Compliance for Annexation of Poudre School District Property into the Town of Wellington and Establishing a Public Hearing.

Mr. Bird said the resolution adopted on October 8, 2019 had an error in the legal description and annexation map. That information has been updated and the proposed resolution would repeal resolution 29-2019.

Trustee Whitehouse asked if these changes would affect the Planning Commission. Mr. Bird said the Planning Commission will have their hearing on November 4, 2019 and will make recommendations.

TRUSTEE WHITEHOUSE MOVED, AND TRUSTEE SATTLER SECONDED to approve Resolution 36-2019 Finding Substantial Compliance for Annexation of Poudre School District Property into the Town of Wellington and Establishing a Public Hearing. Motion passed unanimously.

#### E. REPORTS

1. Town Attorney

Mr. March gave an update on the 3W Water issue transaction. Meetings with staff and 3W are set for next week.

2. Town Administrator
  - a. Report
3. Staff Communications
4. Board

Mayor Hamman closed the Regular Meeting and opened the Liquor License Review Board at 6:45 p.m. Roll call was taken, and all members of the Liquor License Review Board were present except Trustee Michel.

- a. Liquor License Review Board
  - 1) Cantina Liquor

Ms. Sullivan noted that the renewal was for the retail sales and tastings.

TRUSTEE SATTLER MOVED, AND TRUSTEE JEROME SECONDED to approve renewal of Liquor License and Tastings permit for Cantina Liquor. Motion passed unanimously.

2) Kum N Go

TRUSTEE WHITEHOUSE MOVED, AND TRUSTEE EVANS SECONDED to approve renewal of Liquor License for Kum N Go. Motion passed unanimously.

Mr. March mentioned a possible show cause hearing regarding a liquor license holder whose renewal is being held up at the State level due to non-payment of sales taxes.

The Regular Board Meeting resumed at 6:51 p.m.

There being no further business the meeting adjourned at 6:52 p.m.

Respectfully submitted:

Cynthia Sullivan, CMC  
Deputy Town Clerk