



TOWN OF WELLINGTON
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BOARD OF TRUSTEES
October 29, 2019
LEEPER CENTER – 3800 WILSON AVE.

Work Session --6:30 pm

Agenda

1. Budget – Operating and Maintenance – Update on Capital Improvements Project
2. Town IT Support

**Work Session Summary
October 29, 2019**

Work session started at 6:30 p.m. and ended at 8:05 p.m.

Board members present: Tim Whitehouse, John Jerome, and Troy Hamman.

Staff present: Ed Cannon, Kelly Houghteling, Pete Brandjord, Bob Gowing, Cody Bird, Brad March, Cynthia Sullivan, Michelle Vance, and Daniel Jones.

1. Budget – Operating and Maintenance – Update on Capital Improvements Project.

Mr. Brandjord reviewed the following changes to the Operating and Maintenance portion of the budget.

Increases	Decreases
<ul style="list-style-type: none"> • Mail out ballot election – \$20,500 • Board Priority line item for outside agency requests - \$10,000 • Board Outreach activities - \$3,000 • Judicial office supplies - \$2,500 • Court Appointed Counsel - \$1,000 • Translator Fees - \$2,000 • Professional Services • Grants / Procurement position • Utility billing mailing service • Employee compensation study • Employee recognition program • Planner II position • Safety initiatives • Uniforms and safety apparel • Rehabilitation and Maintenance • Landscape and Tree Maintenance • Promotional literature • Treatment Plant Lab Supplies • Additional Public Works personnel 	<ul style="list-style-type: none"> • Traffic Signal • Engineering services • Law Enforcement • Economic consultant

Mr. Brandjord explained the transfer of funds to the general fund and capital improvement fund.

Mr. Brandjord updated the board on changes to the Capital Improvement Projects.

There were further discussions on the Water Treatment Expansion Project.

2. Town IT Support.

Ms. Houghteling presented a look at the Towns need for IT support by reviewing the following:

Historic Background,
Challenges,
Bid Process,
Financial Impact,
Staff Recommendation.