



## TOWN OF WELLINGTON

3735 CLEVELAND AVENUE

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### BOARD OF TRUSTEES

January 26, 2010

LEEPER CENTER – 3800 WILSON AVE.

Work Session – With Chamber of Commerce 6:30pm

REGULAR MEETING – 7:30 PM

### AGENDA

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CALL TO ORDER - PLEDGE OF ALLEGIANCE

ROLL CALL

ADDITIONS TO OR DELETIONS FROM THE AGENDA

CONFLICTS OF INTEREST

PUBLIC TO BE HEARD ON NON-AGENDA ITEMS

CORRESPONDENCE

US Cable

PRESENTATIONS

CONSENT AGENDA

- Board of Trustee Minutes for January 12, 2009
- Municipal Court Report for January 6, 2009
- Boxelder Basin Stormwater Authority Minutes for December 14, 2009

LIQUOR LICENSE REVIEW BOARD

1. Liquor License Renewal for T-Bar Inn

NEW BUSINESS

2. 4<sup>th</sup> Quarter Recreation Report
3. Purchase Request – Parks Tractor and Snow Blower
4. Purchase Request – Replacement Tanks for Sewer Vactor Truck
5. Purchase Request – Replace Flash Mixer at Water Treatment Plant
6. Purchase Request – 2010 SCADA Improvements for Water Treatment Plan
7. Amendment to LCSO Contract
8. Business and Development Advisory Committee Report
9. Update – Washington Ave. Railroad Crossing
10. Bills for Approval
11. Town Attorney Update
12. Town Administrator Update

SCHEDULING OF WORK SESSIONS

OTHER

ADJOURN

BOARD OF TRUSTEES  
REGULAR BOARD MEETING  
January 26, 2010

Following a work session with the Chamber of Commerce the Regular Board Meeting was called to order at 7:37 p.m. January 26, 2010 at the Leeper Center 3800 Wilson Ave, Wellington CO.

TRUSTEES PRESENT: MIKE STEELY, TRAVIS STEVENS, TRAVIS VIEIRA,  
and MISHIE DAKNIS

TRUSTEES ABSENT: DAVID NOE and JACK BRINKHOFF

PRESIDING: LARRY NOEL, MAYOR

ALSO PRESENT: LARRY LORENTZEN, TOWN ADMINISTRATOR  
CYNTHIA SULLIVAN, DEPUTY CLERK  
BRAD MARCH, TOWN ATTORNEY  
DON SILAR, TOWN ENGINEER  
BILL BODKINS, PUBLIC WORKS DIRECTOR  
JAKE RAYNOLDS, RECREATION COORDINATOR  
JUSTIN WILLIAMS, PARKS SUPERVISOR

Additions to or deletions from the agenda

None

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Conflicts of Interest

None

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Public to be heard on non-agenda items.

None

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Correspondence

US Cable

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Presentations

None

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Consent Agenda

- Board of Trustee Minutes for January 12, 2010
- Municipal Court Report for January 6, 2010
- Boxelder Basin Stormwater Authority Minutes for December 14, 2009

TRUSTEE VIEIRA MOVED AND TRUSTEE STEELY SECONDED to approve the consent agenda.  
Roll call was taken and the motion passed unanimously.

Mayor Noel closed the Regular Board Meeting at 7:39 pm and opened the Liquor License Review Board Meeting. Roll call was taken and all members were present except Trustees Noe and Brinkhoff.

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LIQUOR LICENSE REVIEW BOARD

1. Liquor License Renewal for T-Bar Inn

Ms. Sullivan said everything is complete. Mr. March said on question 5 they need to check no because there was no suspension. Kenny Thompson, owner, said they had a violation. Trustee Vieira asked if the violation ended in a suspension of the license. Mr. Thompson said they received a suspended sentence and were not shut down.

TRUSTEE VIEIRA MOVED AND TRUSTEE DAKNIS SECONDED to approve the renewal of Liquor License for T-Bar Inn. Roll call was taken and the motion passed unanimously.

Mayor Noel closed the Liquor License Review Board at 7:44 pm and reopened the Regular Board Meeting. Roll call was taken and all members were present except Trustees Noe and Brinkhoff.

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### NEW BUSINESS

#### 2. 4<sup>th</sup> Quarter Recreation Report

Mr. Raynolds passed out an updated report to include a couple of items Trustee Daknis requested. Trustee Daknis said she was interested in how the food concessions went at the softball tournaments. Mr. Raynolds said the first weekend was fine the second weekend was really slow. He went over the clothing purchases for staff.

Trustee Daknis asked if there is a charge for using online registration. Mr. Raynolds said there is a fee for each registration on the online system. He said it comes to about \$3.10 for a \$45 registration fee.

Mr. Raynolds said he held off on the Dodge Ball because he did not have a place to play. He said the Baby sitting class is doing well, but there has not been a lot of interest in the First Aid or CPR classes. Trustee Daknis suggested contacting the Boy Scouts because they could use that to certify their troop leaders. There was further discussion about this program.

Mr. Raynolds is going to try summer soccer for 10-12 year olds and 13-15 year olds. He said they are also looking at adult soccer.

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#### 3. Purchase Request – Parks Tractor and Snow Blower

Justin Williams, Parks Supervisor, said the 4 wheeler we have is too wide for the sidewalk. His major concern is the walks around the schools. He can't use the 4 wheeler because he would run into the fence. Mayor Noel asked if this would meet his needs or would he be asking for something bigger next year. Mr. Lorentzen said the problem is that everything we have is too big for the sidewalks.

Mr. Williams said he would be using it for more than just snow removal. There was further discussion on the price and where to buy it. Mr. Bodkins said all the John Deer dealers would give the same quote.

TRUSTEE STEVENS MOVED AND TRUSTEE DAKNIS SECONDED to approve purchase request for Parks Tractor and Snow Blower in the amount of \$13,103. Roll call was taken and the motion passed unanimously.

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#### 4. Purchase Request – Replacement Tanks for Sewer Vector Truck

Mr. Bodkins said they want to replace the aluminum tank. He wanted to get this in now because of the lead time for delivery.

TRUSTEE VIEIRA MOVED AND TRUSTEE STEVENS SECONDED to approve the purchase request for replacement tanks for Sewer Vector Truck in the amount of \$7,566. Roll call was taken and the motion passed unanimously.

5. Purchase Request – Replace Flash Mixer at Water Treatment Plant

Mr. Bodkins said this is used to mix the chemicals at the Water Treatment Plant.

TRUSTEE STEELY MOVED AND TRUSTEE VIERIA SECONDED to approve the purchase request to replace Flash Mixer at Water Treatment Plant in the amount of \$4,031.80. Roll call was taken and the motion passed unanimously.

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6. Purchase Request – 2010 SCADA Improvements for Water Treatment Plant

Mr. Bodkins said this is part of our computer system. He said last year they replaced controllers for backwash filters 1 and 2. This year we need to replace the controllers for backwash filters 3 and 4.

Mr. Bodkins mentioned that they would be doing this year's improvements in phases. Mr. Lorentzen explained that in the past most of the purchase requests came at the beginning of the year but due to cash flow we will be spreading out the purchases.

TRUSTEE STEELY MOVED AND TRUSTEE VIERIA SECONDED to approve the purchase request to improve the SCADA at the Water Treatment Plant in the amount of \$9,075. Roll call was taken and the motion passed unanimously.

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7. Amendment to LCSO Contract

Mr. March explained that LCSO's lawyer made a change to the description of the calculation of our car agreement. He said the changes are on page 47 of your packet. If you would like to compare to the previous agreement that section is on page 53 of your packet.

TRUSTEE STEVENS MOVED AND TRUSTEE DAKNIS SECONDED to authorize Mayor to sign the revised LCSO Contract. Roll call was taken and the motion passed unanimously.

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8. Business and Development Advisory Committee Report

Mayor Noel said the report is the findings of the committee. He said some of the suggestions would be implemented. He thanked the committee members for their participation.

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9. Update – Washington Ave. Railroad Crossing

Mr. Silar updated the Board on the cost estimate for the Railroad Crossing on Washington Ave. He compared the cost to the crossing that was done on Jefferson Ave. He listed the differences in the two projects. He said accounting for increase in material today's cost for the Jefferson Ave. crossing would be about \$233,000 and the estimate we received for the Washington crossing is \$282,976 which is about \$50,000 difference. He said they have not sat down with the Railroad Company to discuss all the options.

Mr. Silar passed out a preliminary timeline of when each step of the process for the project might happen. He said they have started to talk to the Public Utilities Commission (PUC) about this project but we have not submitted an application. He mentioned that there would need to be a public hearing with the PUC. He asked for Board direction on this project. Mr. Lorentzen said they are asking for a consensus to move forward with the application.

There was a discussion about how much was in the budget. Trustee Vieira asked when we are on getting the Cleveland Crossing fixed. Mr. Lorentzen said that would be discussed when the Chamber of Commerce meets with CDOT.

There was a consensus from the board to move forward with the PUC application.

10. Bills for Approval

L. G. Everist, Inc.	\$ 1,027.71
Volvo of Denver	1,969.74
GE Betz, Inc.	2,272.56
Kincaid Tree Surgery Company	2,700.00
Nalco	3,115.35
Zep Sales & Service	1,142.29
Dell	1,233.36
Home Depot	<u>1,333.25</u>
	\$ 14,794.26

TRUSTEE STEELY MOVED AND TRUSTEE VIERIA SECONDED to approve the bills in the amount of \$14,794.26. Roll call was taken and the motion passed unanimously.

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11. Town Attorney Update

Mr. March updated the Board on the following:

- Xcel Franchise agreement and revisit the REA Franchise agreement at the next meeting
- 6<sup>th</sup> Street electric – part of discussion with Xcel
- Letter sent out on nuisance from last meeting
- Meeting with Deputies – discussed communication issues with Municipal Court
- Meeting with County Commissioners regarding the water district for 3W Water
- Medical Marijuana – Hot Button

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12. Town Administrator Update

Larry updated the Board on the following:

- Nothing new on Chicken Plant
- Medical Office moving forward with design
- Advanced Tank looking at putting in an office building
- ZWZ Property inquires about lots available for building – Expired Plats – further discussion on how far the Board is willing to bend
- 3 new building permits for Columbine Estates (only place building) There was a discussion about how to get builders to start building here again. Mayor Noel said that Greeley was deferring permit fees on new builds. The Board asked Mr. March to look at the possibility of the town doing something similar.
- Welding Company expansion into the building next to the north grain elevator.
- No word from Josh Griffin about signs

Trustee Daknis asked if the developer has submitted the plans to extend the utilities for the Chicken processing plant. Larry said they had turned everything in for the Planning Commission meeting.

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Scheduling of Work Session

None

Other

Trustee Daknis asked the Board if anyone was interested in touring the Boys & Girls Club in Fort Collins and Loveland.

Trustee Daknis asked if the Board could discuss the possible need to change the industrial zone definition. Larry said that item would have to go before the Planning Commission and have a public hearing.

Trustee Daknis asked if Cynthia had found any more information on Twitter and Facebook. Cynthia said she had not worked on it.

Mayor Noel brought up the need to clean the ice out of the gutters.

TRUSTEE DAKNIS MOVED AND TRUSTEE VIEIRA SECONDED to adjourn the meeting. Roll call was taken and the motion passed unanimously. Meeting adjourned at 9:00pm.

ATTEST:

Cynthia Sullivan, CMC  
Deputy Town Clerk