



TOWN OF WELLINGTON
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BOARD OF TRUSTEES
March 19, 2019
LEEPER CENTER – 3800 WILSON AVE.

Work Session --7:30pm

Agenda

1. Special Events Fee discussion
2. G.W. Bush Railroad Crossing
3. School Resource Officer Funding
4. Wellington Fire Protection District Impact Fee Intergovernmental Agreement
5. Comprehensive Plan Update

WORK SESSION SUMMARY
March 19, 2019

Work session started at 7:30 p.m. and ended at 8:30 p.m.

Board members present John Evans and Dan Sattler.

Staff present, Ed Cannon, Kelly Houghteling, Pete Brandjord, Cody Bird, Bob Gowing, Cynthia Sullivan, Brad March and Mark Oberschmidt.

Due to a lack of Board Members, Item 4 was tabled until the next meeting.

1. Special Events Fee Discussion

Ms. Houghteling reviewed the items associated with Special Event Permits. She explained what type of events would be exempt from the fees. Main discussion was about the fees being proposed to recoup the cost of Town staff time, parks, and fencing.

Proposed Fee Schedule

Application Fee	\$25
Vendor Fee	\$25
Business License	\$25 - \$27.50
Park Rental	\$100
Fencing Rental	Max amount \$480 based on amount needed.
Electrical Panel	\$50 a day
Refundable Deposit	\$250

There was discussion about Main Streets reestablishing 'Well-o-rama' and discussion about the Farmers Market.

2. G.W. Bush Railroad Crossing

Mr. Gowing gave an overview of the improvement project on the railroad crossing at G.W. Bush. There are three entities involved in the project: The Town, The Railroad Company and the Developer for Sage Meadows. Mr. Bird explained that the developer was to start road work when the development was in Phase 3. Through discussions with the Developer they would like to amend the development agreement to be allowed to put money in escrow for the improvement to the railroad crossing. Mr. Gowing reviewed the design and phases of the improvement including how the cost would be divided between the three entities. There was a discussion about a crossing service agreement with the Railroad Company.

The amendment to the development agreement would be on the next regular board meeting.

3. School Resource Officer Funding

Mr. Cannon gave an overview of the current contract with the Sheriff's department for the School Resource Officer. Note that Timnath was sharing this position with the Town of Wellington and now has their own Resource Officer.

Norm Bastian, representing the School District, and Sgt. Rairdon explained the use of the Resource Officer and the cost. There were questions about how the cost would be divided. There would be an update at the next work session.

4. Wellington Fire Protection District Impact Fee Intergovernmental Agreement

This item was tabled until the next board meeting.

5. Comprehensive Plan Update

Mr. Bird said the Town received a grant from DOLA to assist funding for a combined Comprehensive Plan and Land Use Code. He explained the need for both plans and reviewed the process for getting a consultant. He asked that a 5-member selection committee be established with Mayor and one Board Member, Planning Commission Chair or one commissioner, Mr. Gowing and Mr. Bird. He also gave the timeline for the project.