



TOWN OF WELLINGTON  
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**BOARD OF TRUSTEES**  
**June 11, 2019**  
**LEEPER CENTER – 3800 WILSON AVE.**

**REGULAR MEETING – 7:30 PM**

**AGENDA**

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CALL TO ORDER - PLEDGE OF ALLEGIANCE

ROLL CALL

ADDITIONS TO OR DELETIONS FROM THE AGENDA

CONFLICTS OF INTEREST

PUBLIC TO BE HEARD ON NON-AGENDA ITEMS (time limit of 3 minutes per item)

CORRESPONDENCE AND MINUTES FROM COMMITTEES AND BOARDS

PRESENTATIONS

1. CONSENT AGENDA

- a. Board of Trustee Minutes for May 28, 2019
- b. Work Session Summary from May 21, 2019
- c. Resolution 19 – 2019 – 4<sup>th</sup> of July Street Closure

2. NEW BUSINESS

- a. Resolution 15-2019 - Water Efficiency Plan Approval – Bob
- b. Resolution 16-2019 - Adopt Town Logo – Kelly Houghteling & Ryan Burke
- c. Resolution 17-2019 - Annex Lease – Brad
- d. Resolution 18-2019 - Parking Lot Lease – Brad

3. LIQUOR LICENSE REVIEW BOARD

- a. Renewal Wellington Grill

4. STAFF REPORTS

- a. Town Attorney Update
- b. Town Administrator Update
- c. Trustee Update

ADJOURN

BOARD OF TRUSTEES  
REGULAR BOARD MEETING  
June 11, 2019

The Regular Board Meeting was called to order at 7:32 p.m. June 11, 2019 at the Leeper Center 3800 Wilson Ave, Wellington CO.

TRUSTEES PRESENT: WYATT KNUTSON, JOHN JEROME, TIM WHITEHOUSE,  
JOHN EVANS, TROY HAMMAN and DANIEL SATTLER  
(arrived 7:36 pm)

TRUSTEES ABSENT: MATT MICHEL

PRESIDING: TROY HAMMAN, MAYOR

ALSO, PRESENT: ED CANNON, TOWN ADMINISTRATOR  
KELLY HOUGHTELING, ASSISTANT TOWN ADMINISTRATOR  
CYNTHIA SULLIVAN, DEPUTY CLERK  
BOB GOWING, PUBLIC WORKS DIRECTOR  
CODY BIRD, TOWN PLANNER  
PETE BRANDJORD, FINANCE DIRECTOR  
MICHELLE VANCE, ECONOMIC DEVELOPMENT MANAGER  
BRAD MARCH, TOWN ATTORNEY

Additions to or deletions from the agenda  
None

Conflicts of Interest  
None

Public to be heard on non-agenda items.  
None

1. CONSENT AGENDA

- a. Board of Trustee Minutes for May 28, 2019
- b. Work Session Summary from May 21, 2019
- c. Resolution 19-2019 – 4<sup>th</sup> of July Street Closure

TRUSTEE EVANS MOVED, AND TRUSTEE KNUTSON SECONDED to approve the Consent Agenda. Motion passed, Trustee Whitehouse abstained.

2. NEW BUSINESS

- a. Resolution 15-2019 – Water Efficiency Plan Approval – Bob Gowing

Resolution based on discussion from May 21, 2019 work session.

TRUSTEE KNUTSON MOVED, AND TRUSTEE WHITEHOUSE SECONDED to approve Resolution 15-2019 Water Efficiency Plan. Motion passed.

b. Resolution 16-2019 Adopt Town Logo – Kelly Houghteling & Ryan Burk

Ms. Houghteling explained the process and the community participation in selecting the logo. The reason for the change is for a new look for the updated website and that the previous logo was not approved by the Board. Ryan Burke, representing Slate Communications, reviewed the steps they took to develop the brand and designed a logo that would reflect the history and the future of the community.

Trustee Sattler asked how Slate Communications was selected. Ms. Houghteling said there were two companies that gave quotes. Slate was a lower quote and had good references.

Mayor Hamman asked how many were on the committee and how long did it take. Ms. Houghteling said there were 6 members on the committee. Trustee Whitehouse said there were a couple of meetings and email. He said the social media feedback on the original design was that it did not represent the Town's history.

Mr. March suggested getting the logo trademarked.

TRUSTEE WHITEHOUSE MOVED, AND TRUSTEE EVANS SECONDED to approve Resolution 16-2019 adopting a town logo. Motion passed, Trustee Jerome voted against.

c. Resolution 17-2019 Annex Lease - Brad

Mr. March addressed both leases that are renewed annually. He said there might be minor changes. If there are it would come back to the Board.

TRUSTEE SATTLER MOVED, AND TRUSTEE KNUTSON SECONDED to approve Resolution 17-2019 – annex lease. Motion passed.

d. Resolution 18-2019 – Parking Lot Lease - Brad

TRUSTEE WHITEHOUSE MOVED, AND TRUSTEE EVANS SECONDED to approve Resolution 18-2019 – Parking lot lease renewal. Motion passed.

Mayor Hamman moved out of the Regular Board Meeting and into the Liquor License Review Board at 8:01 p.m. Roll call was taken; all members present except for Trustee Michel.

3. LIQUOR LICENSE REVIEW BOARD

a. Renewal Wellington Grill

Mr. March said the paper work was in order.

Corporal Williamson said on June 3 there was a potential violation regarding intoxicated individuals. The individuals had been drinking in the establishment. The staff of the establishment provided transportation and a hotel room for the night. No action was taken.

Regular Board Meeting

June 11, 2019

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TRUSTEE JEROME MOVED, AND TRUSTEE SATTLER SECONDED to approve the liquor license renewal for Wellington Grill. Motion passed.

Mayor Hamman moved back into the regular board meeting at 8:04 p.m.

4. STAFF REPORTS

- a. Town Attorney Update – Updated the Board on the Loaf N Jug renewal
- b. Town Administrator Update – Introduced Economic Development Manager Michelle Vance. Ms. Vance gave her background. There was discussion about the Economic work group.
- c. Trustee Update – Trustee Whitehouse mentioned the water pipe work on Grant Ave.

There being no further business the meeting adjourned at 8:17 p.m.

Respectfully submitted:

Cynthia Sullivan, CMC  
Deputy Town Clerk