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BOARD OF TRUSTEES
August 20, 2019
LEEPER CENTER – 3800 WILSON AVE.

Work Session --6:30 pm

Agenda

1. Capital Improvement Plan - Pete Brandjord
2. Road Impact Fees - Pete Brandjord
3. Draft Wellington/PSD MOU discussion - Cody Bird

Work Session Summary August 20, 2019

Work session started at 6:30 p.m. and ended at 8:50 p.m.

Board members present: John Evans, Dan Sattler, Wyatt Knutson, John Jerome and Troy Hamman.

Staff present Ed Cannon, Kelly Houghteling, Pete Brandjord, Cody Bird, Cynthia Sullivan, Brad March, Tyler Sexton, Mike Carrano, Rich Fulton, Vince Gentry, and Dave Myer.

Item 3 was moved to the beginning of the meeting.

1. Draft Wellington/Poudre School District Memorandum of Understanding discussion

Mr. Bird reviewed the updated information in the Memorandum of Understanding for the following items:

- Ground Water Rights, Potable Water Service
- Sanitary Sewer – There was discussion about the 24” and 8” lines and lift station capability
- Annexation and Subdivision of the property into 3 lots
- Road Dedication – There was discussion about the easements for future widening of County Road 9
- Traffic Impact Study
- Off-site Water and Sanitary Sewer Facilities
- Timelines
- Added wording to state that local processes would not be circumvented by this agreement

2. Capital Improvement Plan (CIP)

Mr. Sexton said the Capital Improvement Plan summary was divided as follows:

- List of projects by year, with a break out that shows what funds would be used for each project
- List by fund showing projects over a 6-year period starting with the current year. It also has a reference page number for the project justifications handout

The Board reviewed the project justification’s handout. Staff provided explanations and collected comments to adjust the CIP.

3. Road Impact Fees

Mr. Brandjord said the obligation for the traffic lights on the interstate intersection has been satisfied. The Road Impact Fees were increased by \$500 per building permit for the traffic light project. Town's policy requires funds need to retain a minimum balance. Even if the town continues to collect the \$500 there would be a deficiency by 2021. Mr. Brandjord explained that the 1% tax that has been used for parks could be divided and some use in the streets fund. There was discussion about the 1% tax.