



BOARD OF TRUSTEES
September 10, 2019
LEEPER CENTER – 3800 WILSON AVE.

REGULAR MEETING – 6:30 PM

AGENDA

A. CALL TO ORDER

1. Pledge of Allegiance
2. Roll Call
3. Amendments to Agenda

B. COMMUNITY PARTICIPATION

1. **Public Comment** - Individuals wishing to participate in Public Comments (non-agenda item) are requested to sign up on the form provided on the podium. When you are recognized, step to the podium, state your name and address then speak to the Town Board of Trustees. Please limit comments to three (3) minutes.

C. CONSENT AGENDA

1. Minutes
 - a. Minutes from Board of Trustees Meeting August 27, 2019
2. Resolutions
 - a. Resolution 28-2019 – Temporary Street Closure for Duathlon.

D. ACTION ITEMS

1. Business items
 - a. Wilson Well Project Update
 - b. Request to Waive Water Tap Fee for Noemar Townhomes

E. OTHER BOARDS – (Liquor/Library/Enterprise)

- a. Library Board Report
 - i. Directors Report
 - ii. Grant Application

F. REPORTS

1. Town Attorney
2. Town Administrator
3. Staff Communications
4. Board

G. EXECUTIVE SESSION

Attorney Advice

1. Conference with the representative from the Town attorney's office pursuant to § 24-6-402(4) (b), for the purpose of receiving legal advice relative to drainage issues in the Columbine subdivision. The executive session will not be recorded and an attorney certification will be provided as required by C.R.S. §24-6-402(2)(d.5)(II)(B) that the discussion that discussions in the executive session constitute privileged attorney-client communications.

Personnel matters

2. Discussions regarding personnel matters§ 24-6-402(4) (f)(I).

As required by C.R.S. §24-6-402(2)(d.5)(II)(B) and (II)(E) the executive session proceedings were electronically recorded and the record will be preserved for 90 days through December 9, 2019.

ADJOURN

The Town of Wellington will make reasonable accommodations for access to Town services, programs, and activities and special communication arrangements. Individuals needing special accommodation may request assistance by contacting the Deputy Clerk at Town Hall or at 970-568-3380 ext. 110 at least 24 hours in advance.

BOARD OF TRUSTEES
REGULAR BOARD MEETING
September 10, 2019

A. CALL TO ORDER

The Regular Board Meeting was called to order at 6:30 p.m. August 27, 2019 at the Leeper Center, 3800 Wilson Ave, Wellington CO.

1. Pledge of Allegiance

2. Roll Call

TRUSTEES PRESENT: WYATT KNUTSON, MATT MICHEL, JOHN JEROME, JOHN EVANS, DANIEL SATTLER, and TROY HAMMAN

TRUSTEES ABSENT: TIM WHITEHOUSE

PRESIDING: TROY HAMMAN, MAYOR

ALSO, PRESENT: ED CANNON, TOWN ADMINISTRATOR
KELLY HOUGHTELING, ASSISTANT TOWN ADMINISTRATOR
CYNTHIA SULLIVAN, DEPUTY CLERK
PETE BRANDJORD, FINANCE DIRECTOR
CODY BIRD, TOWN PLANNER
BOB GOWING, PUBLIC WORKS DIRECTOR
KIM KIESS, LIBRARY DIRECTOR
BRAD MARCH, TOWN ATTORNEY OFFICE

3. Amendments to Agenda

Mr. Sattler asked why the Wilson Wells item had been taken off the agenda. Mr. Gowing said they were waiting to see if they needed to make a request for this project.

4. Conflicts of Interest

B. COMMUNITY PARTICIPATION

1. Public Comment - None

C. CONSENT AGENDA

1. Minutes

a. Board of Trustee Minutes for August 27, 2019

2. Resolutions

a. Resolution 28-2019 – Temporary Street Closure for Duathlon

TRUSTEE SATTLER MOVED, AND TRUSTEE KNUTSON SECONDED to approve consent agenda. Motion passed unanimously.

D. ACTION ITEMS

1. BUSINESS ITEMS

a. Request to Waive Water Tap Fee for Noemar Townhomes

Mr. Bird gave background on this project and that originally the irrigation was to be attached to each unit. To assist in tracking irrigation water, it was decided to have one meter for the subdivision. The developer is requesting the waiver since a tap fee was assessed to each building permit. The following are conditions the applicant needs to receive the waiver.

- Install tap within three months
- Have licensed professional to make the tap and install the tap and meter pit.
- Pay the actual expenses incurred by the Town for the 1.5-inch meter and radio.

Larry Noel, Developer, said there is no outside watering available on the units.

Trustee Michel asked if the building permit water fees were based on the current rate schedule. Mr. Bird said that rates had not changed since the purchase of the permits.

Trustee Knutson asked that no seal cocks be allowed to be added to the units. Mr. Noel said that is a part of their covenants.

TRUSTEE SATTLER MOVED, AND TRUSTEE EVANS SECONDED to waive water tap fee for Noemar Townhomes for 1.5-inch water tap with conditions stated. Motion passed unanimously.

Mayor Hamman closed the regular meeting and opened the Library Board Meeting at 6:44 p.m. Roll call was taken and all members were present except Trustee Whitehouse.

E. OTHER BOARDS –(Liquor/Library/Enterprise)

1. LIBRARY BOARD

a. Directors Report

Ms. Kiess gave her background and an overview of the new equipment and programs for 2019. Circulation and use of computers continue to increase. Story time has been increased from 2 to 5 per month. She listed the services they provide. Current membership is approximately 5,700, which includes whole families on one membership.

b. Grant Application

Ms. Kiess gave information about what purchases were made with the grant money received this year and a request for the Mayor to sign the application for next years grant.

TRUSTEE MICHEL MOVED AND TRUSTEE SATTLER MOVED to authorize Mayor to sign the grant application for the library. Motion passed unanimously.

Mayor Hamman closed the Library board and reconvened the Regular Board Meeting at 6:53 p.m.

F. REPORTS

1. Town Attorney

Mr. March said he had meetings with Jeff Palmeroy on the Wellington Oil Field regarding water supply purchase.

2. Town Administrator

Mr. Cannon listed dates and times of meetings and events in the next 2 weeks. He pointed out the special work session next Monday at 6:00 p.m. on the B-Dam.

3. Staff Communications

4. Board

Trustee Jerome asked for an update on the GW Bush railroad crossing project. Mr. Gowing said the town would be finishing the striping on Thursday. Waiting on signage from BNSF. Issue pertaining to underground utility line.

G. EXECUTIVE SESSION

1. Attorney Advice

On motion by Matt Michel, seconded by Wyatt Knutson, the board voted unanimously at 7:05 p.m. to go into executive session for the purposes of discussions

- Conferences with an attorney for the local public body pursuant to § 24-6-402(4) (b), for the purpose of receiving legal advice relative to Tract F of the Columbine Subdivision.

This part of the executive session will not be recorded, and an attorney certification will be provided as required by C.R.S. §24-6-402(2) (d.5) (II)(B) that discussions in the executive session constitute privileged attorney-client communications.

2. Personnel Matters

- Discussion regarding personnel matters pursuant to C.R.S. §24-6-402(4) (f)(I).

As required by C.R.S. §24-6-402(2)(d.5)(II)(B) and (II)(E) the executive session proceedings were electronically recorded and the record will be preserved for 90 days through December 9, 2019.

On motion by John Jerome, seconded by Wyatt Knutson, the board voted unanimously to come out of executive session at 8:03 p.m. It was announced that the board did not adopt any proposed policy, position, resolution, rule, regulation, or take any other formal action while in executive session. The tape of the executive session will be preserved by the clerk until December 9, 2019.

There being no further business the meeting adjourned at 8:04 p.m.

Respectfully submitted:

Cynthia Sullivan, CMC
Deputy Town Clerk