



COMMUNITY ACTIVITIES COMMISSION

April 6, 2021

5:00 PM

Regular Meeting Minutes

Below is the recording of the Community Activities Commission Work Session. This recording may only be available for the first 45 days after the meeting. If you are past 45 days from the date of the meeting, the recording may no longer be accessible.

[Meeting Recording](#)

A. CALL TO ORDER

a. Roll Call

- Roll Call- Richard Bacon (Chairman), Steve Sarno (Board Member), Jim Lafferty (Board Member), Shirrell Tietz (Board Member), Wyatt Schwendeman-Curtis (Board Member), Natalie Triplett (Board Member), Jon Gaiter (Trustee), Mahalia Henschel (Town Marketing Employee), Linda Stoddard (Board Member), Patti Garica (Town Administrator). Guest-Dean Campos (Parks and Rec manager).

b. Amendments to Agenda

B. PUBLIC COMMENT ON NON-AGENDA ITEMS (time limit 3 minutes per person)

C. CONSIDERATION OF MINUTES

a. March 2, 2021 Regular Meeting

- Edit a word in the sentence “Shirrell Tietz replied that she sent invitations (Interested) to previous vendors, all of whom are registered as Wellington businesses.” Editing and minutes approved by Richard Bacon Yes, Steve Sarno Yes, Jim Lafferty Yes, Shirrell Tietz Yes, Wyatt Yes, and Natalie Triplett Yes.

b. March 9, 2021 Special Meeting

- Minutes approved by Richard Bacon Yes, Steve Sarno Yes, Jim Lafferty Yes, Shirrell Tietz Yes, Wyatt Schwendeman-Curtis Yes, and Natalie Triplett Yes.

c. March 16, 2021 Special Meeting

- Special Meeting- Minutes approved by Richard Bacon Yes, Steve Sarno Yes, Jim Lafferty Yes, Shirrell Tietz Yes, Wyatt Yes, and Natalie Triplett Yes.

D. FINANCIAL REPORT

- Wyatt Schwendeman-Curtis the Treasurer reported that the board paid \$400 as an event fee to the Fire Department for the Easter Egg Hunt and was signed off by Richard Bacon and Wyatt Schwendeman-Curtis. Porta Potty for the Easter Egg Hunt was \$352. Wyatt will edit the treasurer report by adding these expenses and will be looked at again at next month meeting before approval.

E. ACTION ITEMS

- a. Parks and Recreation Manager Introduction- Dean Campos
 - He introduced himself with his background in parks and recreation. Will communicate with him for resources and to work together in town events.
- b. Fishing Derby
 - A Wellington Waverly Kiwanis Club event, the CAC paying for the fish that will be dumped into the ponds before the event. This event is for the public and kids 16 and under receive a free fishing pole.
- c. Town Yard Sale- June 5, 2021
 - Richard Bacon is working with Hallie Sheldon to write up an application for the public who would like to participate and then the map.
- d. 4th of July
 - i. Vendor updates
 1. Online vendor forms
 - Shirrell Tietz receives the applications for vendors from Hallie Sheldon.
 2. Vendor forms submitted report
 3. Job delegation/subcommittees
 - Hallie Sheldon sent job descriptions to Richard Bacon. Parade- judges and registration check in 2 tables 1 for the floats and one for the livestock, Sherriff's department, junior deputy's, and the announcer. Car show- check in booth and parking. Vendors- Shirrell Tietz chair of this.
 4. Wellington Community Park Lay Out
 - the board looked over the map designed by Shirrell Tietz on where everything would be placed at the Wellington Community Park. Public parking would be on Washington Ave.
 5. Beer Garden
 - Was a discussion about possibly having a beer garden in the tennis courts, would have to have a nonprofit organization run this. Would need to get a liquor license. Patti Garcia suggested to Shirrell Tietz to contact Krystal Eucker with the town for a check list on what to do to organize a beer garden. Richard Bacon votes no because we do not want to rent fencing and security around that area next to the tennis courts. Made a motion on whether or not to move forward with having a beer garden- 1st Jon Gaiter and 2nd Steve Sarno. Board members who voted- Richard Bacon Yes, Steve Sarno Yes, Jim Lafferty Yes, Shirrell Tietz Yes, Natalie Triplett Yes, Linda Stoddard Yes, Wyatt Schwendeman-Curtis Yes, and Jon Gaiter Yes, if we don't have to pay for it

6. DJ

- Shirrell Tietz has a local company interested and they would bring their own equipment and hook ups. We tell them what type of music the public would like to hear, and they would play it. The board has about \$500 in the budget for a band. Where to place them in the park, will be looked at when board members do a walk thru at the park on April 14th at 2 pm. Made a motion to hire the DJ 1st Steve Sarno and 2nd Shirrell Tietz. Board members that voted- Richard Bacon Yes, Steve Sarno Yes, Jim Lafferty Yes, Shirrell Tietz Yes, Natalie Triplett Yes, Linda Stoddard Yes, Wyatt Schwendeman-Curtis Yes, and Jon Gaiter Yes.

e. Storage Shed

- Made a motion to move the items that in the storage shed that is behind the Public Works building to Wellington Toy Storage in a 10x10 unit that would be \$140 a month- 1st Shirrell Tietz and 2nd Wyatt Schwendeman-Curtis. Board Members who voted- Richard Bacon Yes, Steve Sarno Yes, Jim Lafferty Yes, Shirrell Tietz Yes, Natalie Triplett Yes, Linda Stoddard Yes, Wyatt Schwendeman-Curtis Yes, and Jon Gaiter Yes.

f. Event Planning and Assignment Checklists

- Richard Bacon working with Hallie Sheldon on revising the lists.

F. ANNOUNCEMENTS

a. CAC Board Members

b. Town Board of Trustee

c. Town Staff

- Mahalia Henschel- Making a Thank You post to the volunteers who came out and helped at the Easter Egg Hunt Event. Motion to send out the Thank You's- 1st Linda Stoddard and 2nd Wyatt Schwendeman- Curtis. Board members who voted-- Richard Bacon Yes, Steve Sarno Yes, Jim Lafferty Yes, Shirrell Tietz Yes, Natalie Triplett Yes, Linda Stoddard Yes, Wyatt Schwendeman-Curtis Yes, and Jon Gaiter Yes.

G. ADJOURNMENT

- Time ended meeting 6:18 pm.

Next meeting: May 4, 2021.

2021 Events:

- | | |
|------------------------------|--------------------|
| a. Town Yard Sale | June 5, 2021 |
| b. July 4 th | July 4, 2021 |
| c. Town Clean Up | September 11, 2021 |
| d. Halloween Costume Contest | October 31, 2021 |
| e. Veteran's Event | November 6, 2021 |

- f. Christmas Tree Lighting December 3, 2021
- g. Parade of Lights December 4, 2021

The Town of Wellington will make reasonable accommodations for access to Town services, programs, and activities and special communication arrangements. Individuals needing special accommodation may request assistance by contacting at Town Hall or at 970-568-3380 ext. 110 at least 24 hours in advance.