



BOARD OF TRUSTEES
November 16, 2021
6:30 PM

Leeper Center, 3800 Wilson Avenue, Wellington, CO

Special Meeting Minutes

A video recording of this meeting is available on the Town of Wellington's YouTube page at <https://www.youtube.com/channel/UCPgBl-EYjaSam4hF3mkoFNA>

A. CALL TO ORDER

Mayor Hamman called the meeting to order at 6:33 p.m.

1. Roll Call

Mayor Troy Hamman
Mayor Pro Tem Wyatt Knutson
Trustee Jon Gaiter
Trustee John Jerome
Trustee Rebekka Kinney
Trustee Ashley Macdonald
Trustee Tim Whitehouse

Also Present:

Patti Garcia, Town Administrator
Dan Sapienza, March & Olive, LLC, Town Attorney
Judi Tippetts, Finance Director
Stephanie Anderson, Human Resources Manager
Cody Bird, Director of Planning
Bob Gowing, Director of Planning
Meagan Smith, Deputy Public Works Director
Krystal Eucker, Town Clerk
Darla
Dave Myer, Engineer
Hallie Sheldon, Management Analyst
Mahalia Henschel, Communications Specialist
Tyler Sexton, Deputy Finance Director
Kelly Houghteling, Deputy Town Administrator

B. ACTION ITEMS

1. Ordinance No. 12-2021 - An Ordinance Adopting the Budget for the Town of Wellington, Colorado for 2022

Ms. Tippetts gave a brief overview of the proposed 2022 budget for the Town of Wellington.

The meeting was opened for public comment; Ms. Chollet, Ms. Tietz, Ms. Gaiter and Ms. Andreen gave public comment.

Trustee Macdonald moved to approve Ordinance 12-2021, an Ordinance Adopting the Budget for the Town of Wellington, Colorado for 2022; Trustee Kinney seconded the motion. Roll call on the vote resulted as follows:

**Yeas – Jerome, Macdonald, Kinney, Whitehouse, Knutson, Hamman
Nays – Gaiter
Motion carried.**

2. Ordinance No. 13-2021 - An Ordinance Appropriating Sums of Money to Defray Expenses and Liabilities

Ms. Tippetts informed the Board that this ordinance is giving the Town the authority to spend money.

The meeting was opened for public comment to which there was none.

Trustee Macdonald moved to approve Ordinance 13-2021, an Ordinance Appropriating Sums of Money to defray Expenses and Liabilities; Mayor Pro Tem Knutson seconded the motion. Roll call on the vote resulted as follows:

**Yeas – Gaiter, Jerome, Macdonald, Kinney, Whitehouse, Knutson, Hamman
Nays – None
Motion carried.**

3. Ordinance No. 14- 2021 - An Ordinance Levying General Property Taxes for the Taxable Year 2021

Ms. Tippetts informed the Board that this ordinance is to certify the mill levy with Larimer County at 13.096 mills.

The meeting was opened for public comment to which there was none.

Trustee Macdonald moved to approve Ordinance 14-2021, an Ordinance Levying General Property Taxes for the Taxable Year 2021; Mayor Pro Tem Knutson seconded the motion. Roll call on the vote resulted as follows:

**Yeas – Gaiter, Jerome, Macdonald, Kinney, Whitehouse, Knutson, Hamman
Nays – None
Motion carried.**

4. Resolution No. 31-2021 - A Resolution Establishing Non-Residential Water Charges for Wellington Water Enterprise Water Utility Use

Ms. Garcia presented four options for the non-residential water rates. There are currently 137 non-resident water accounts in Wellington.

After Board discussion, the general consensus was to have a complete water rate study for residential and commercial rates in the future.

The meeting was opened for public comment; Ms. Cannon, Ms. Andreen and Mr. Allen, Mr. Westfall provided public comment.

Trustee Gaiter moved to approve Resolution 31-2021, a Resolution Establishing Non-Residential Water Charges for Wellington Water Enterprise Water Utility Use Option 1: move the monthly base rate for non-residential ¾ inch tap to \$66.00 and the tier usage to \$4.56, move the monthly base rate for non-residential 1” inch tap to \$103.62 and the tier usage to \$4.56, move the monthly base rate for non-residential 1 ½ inch tap will remain at \$118.73 and the tier usage to \$4.56 and non-residential 2” tap would remain at \$126.03 base rate and the usage tier to \$4.56; Trustee Jerome seconded the motion. Roll call on the vote resulted as

follows:

Yeas – Gaiter, Jerome, Whitehouse, Knutson, Hamman

Nays – Macdonald, Kinney

Motion carried.

C. EXECUTIVE SESSION

1. An executive session pursuant to C.R.S. § 24-6-402 (4)(f)(I) to discuss personnel matters concerning the Town Administrator, under circumstances where the Town Administrator has not requested an open meeting.
2. An executive session pursuant to C.R.S. § 24-6-402 (4)(f)(I) to discuss personnel matters concerning the Town Attorney, under circumstances where the Town Attorney has not requested an open meeting.

Trustee Gaiter moved to go into executive session pursuant to C.R.S. § 24-6-402 (4)(f)(I) to discuss personnel matters concerning the Town Administrator, under circumstances where the Town Administrator has not requested an open meeting and pursuant to C.R.S. § 24-6-402 (4)(f)(I) to discuss personnel matters concerning the Town Attorney, under circumstances where the Town Attorney has not requested an open meeting; Trustee Jerome seconded the motion. Roll call on the vote resulted as follows:

Yeas – Gaiter, Jerome, Macdonald, Kinney, Whitehouse, Knutson, Hamman

Nays – None

Motion carried.

Moved into executive session at 8:13 p.m.

Trustee Macdonald moved to close the executive session; Trustee Gaiter seconded the motion. Roll call on the vote resulted as follows:

Yeas – Gaiter, Jerome, Macdonald, Kinney, Whitehouse, Knutson, Hamman

Nays – None

Motion carried.

The executive session closed at 9:01 p.m.

D. ADJOURN

Upon a motion duly made, the meeting was adjourned at 9:07 p.m.



Krystal Eucker, Town Clerk