



COMMUNITY ACTIVITIES COMMISSION

March 3, 2022

5:00 PM

Leeper Center (Board Room), 3800 Wilson Avenue, Wellington, CO

Regular Meeting Minutes

A. CALL TO ORDER 5:05 PM

- a. Roll Call – Chairman Schwendeman Curtis, Vice Chair Tietz, Secretary Triplett, Board Member Lafferty, Board Member Quinonez, Board Member Richardson, Trustee Gaiter, Hallie Sheldon, Kallie Cooper
- b. Not in Attendance: Board Member Sinatra
- c. Guests – LSCO, WFPD, Patti Garcia, Roy Cook (American Legion), Eric Miller (Car Show), Carrie Jo Koskie, Lisa Chollet, Karen Eiffert, Gail Meissner, Nic Redavid, Emma Hanson, Megan Larson, Christine Gaiter, Scott Koskie
- d. Amendments to Agenda
 - i. Move Town Trustee Announcements
 1. Trustee Gaiter review of the Ground Rules
 - ii. April Meeting Change
 1. Scheduled meeting on Tuesday, April 5th is election night
 2. Chairman Schwendeman-Curtis moves to move the April meeting to Thursday, April 7th at 5:00 pm, Vice Chair Tietz seconds. Motion pass unanimously.
 - iii. Officer Elections
 1. Chairman Schwendeman-Curtis moves to move CAC Officer elections to the April 7th meeting, Vice Chair Tietz seconds. Motion pass unanimously.

B. PUBLIC COMMENT ON NON-AGENDA ITEMS (time limit 3 minutes per person) None

C. CONSIDERATION OF MINUTES

- a. January 4, 2022 Regular Meeting Minutes – No Change
- b. February 1, 2022 Regular Meeting Minutes
 - i. Add Board Member Quinonez, Sinatra, and Richardson to Roll Call
 - ii. Change 7 food trucks registered to 5
- c. February 15, 2022 Special Meeting Minutes – No Change
- d. Chairman Schwendeman Curtis makes a motion to approve the minutes; Vice Chair Tietz seconds. Motion passes unanimously.

D. FINANCIAL REPORT

- a. Easter Egg Hunt - \$770 was added to the budget for GSI/Republic Services

E. AGENDA ITEMS

a. 4th of July

i. ICS Chart Review from Board Member Tietz

ii. Location

1. Patti Garcia and Trustee Gaiter stated that any major changes to the Town of Wellington's 4th of July event should be brought before the Board of Trustees for approval or notification. Trustee Gaiter will take the CAC's decisions before the Trustees at the next regular meeting
2. New HS/MS will not be available for use due to warrantees. Eyestone Elementary and current Middle School fields and buildings will not be accessible due to construction.
3. Proposed Locations –
 - a. Wellington Community Park (Event held here in 2021)
 - b. Library Park
 - c. Centennial Park and Downtown
 - d. Rice Elementary School
4. Beer Garden
 - a. Staff will look into the verbiage on the RFP to determine if the Beer Garden can be hosted in a different location than the main festival.
5. Input from WFPD and LCSCO
 - a. Sgt. Cherry will reach out to LSCO to get a cost estimate on renting barricades that will raise and lower automatically.
 - b. Cleveland, 3rd, and 6th closures should be limited due to response access
6. Board Member Lafferty moves to host the 4th of July Festival at Library Park, Board Member Richardson seconds. Yays: JD, Jim. Nays: Wyatt, Shirrell, Jon, Natalie. Motion fails.
7. Board Member Lafferty moves to host the 4th of July Festival at Wellington Community Park, Trustee Gaiter seconds. Yays: Wyatt, Natalie, Jim, JD, Jon. Nays: Shirrell. Motion passes.

iii. Parade Location

1. Staff will take suggestions from the Board on possible routes for the parade and get quotes on traffic control
2. Possible Route Suggested:
 - a. Cleveland Ave from 1st to 6th
 - b. 3rd or 6th Street from Cleveland to Washington
 - c. Washington from 6th Street to Buffalo Creek Parkway
 - d. Cleveland Ave from 1st to CR9

iv. Gallegos Sanitation

1. Staff will place an order with GSI for:
 - a. 20 Regular Portable Restrooms
 - b. 4 ADA Portable Restrooms
 - c. 8 Handwashing Stations
2. Staff will get quotes from three vendors for dumpsters and polycarts
 - a. 3 yard dumpster
 - b. 6 yard dumpster
 - c. 20– 95 gal polycarts

v. Other

1. Transportation Options: Senior Center Busses, PSD, Royalty Coaches
2. Candy – Review safety issues related to throwing candy during the parade

b. Easter Egg Hunt – April 16, 2022 at 1:00 pm

- i. Lazy Dane – confirmed
- ii. Kallie will create a volunteer sign-up, but Board members will be responsible for recruiting volunteers to help with the event.

1. High School Football Team

~~e. Elections~~ – Moved to April 7th Regular Meeting

~~i. Chair~~

~~ii. Vice Chair~~

~~iii. Treasurer~~

~~iv. Secretary~~

F. ANNOUNCEMENTS

a. CAC Board Members

- i. Shirrell requested a social media post for solicit donations of prize baskets for the Easter Egg Hunt. \$20/basket. Mahalia will create a post and it can be shared by Board members.
- ii. Wyatt would like to schedule a monthly work session specifically for 4th of July. Hallie or Kallie will send out a Doodle poll to see if there is a March date that would work for everyone.

b. Town Trustee -

c. Town Staff -

G. ADJOURNMENT 8:43 PM

Next meeting: April 7, 2022