



COMMUNITY ACTIVITIES COMMISSION  
BOARD MEETING – SPECIAL SESSION  
Monday, July 18<sup>th</sup>, 2022  
5:00 pm  
Leeper Center Board Room (3800 Wilson Avenue)

A. CALL TO ORDER 5:02 p.m.

- a. Roll Call Chairman Triplett (via phone), Vice Chair Quinonez, Treasurer Sinatra, Board Member McGuinnis, Board Member Richardson, Board Member Peterson, Trustee Tietz
- b. Amendments to Agenda None

B. PUBLIC COMMENT ON NON-AGENDA ITEMS (time limit 3 minutes per person) None

C. AGENDA ITEMS

- a. 2023 Budget Review
  - a. Consider making purchases of items to use up the 2022 budget
    - i. Eggs for Egg Hunt (order in December)
    - ii. Vinyl signs for Egg Hunt age groups
    - iii. Volunteer T-Shirts (smalls and mediums)
    - iv. Walkie Talkies – purchase 2 additional packs
  - b. Increase Egg Hunt Supplies to \$1500 to purchase more eggs for 2023
  - c. Decrease Event Supplies line item for Fourth of July to \$500
  - d. Move “Advertising” line items for Egg Hunt and Fourth of July to General Fund
  - e. Increase Traffic Control line item for Fourth of July to \$7,000 to reflect cost increase
  - f. Add cost of additional Golf Carts and delivery for Fourth of July
  - g. Added back in the “Community Partnership Programs” line item
  - h. Added in projected costs for 2022
  - i. Requests for Staff
    - i. Collect traffic control bids for Parade of Lights
    - ii. Ask Parks and Recreation about being trained on setting up large tents
    - iii. Price out eggs for pre-purchase
    - iv. Contact Harvest Farm about the potential of hosting the Egg Hunt at their location in the future
    - v. Price out the cleaning on the bunny costume

D. ANNOUNCEMENTS

- a. CAC Board Members
- b. Town Trustee
- c. Town Staff

- i. Kallie Cooper will be resigning from the Town of Wellington as of June 29<sup>th</sup>. She will attend the August 2<sup>nd</sup> meeting to answer any questions regarding the planning of upcoming events.
- ii. The interview committee for the CAC has decided to ask candidates interviewed in June about their interest in the current vacancy. If they are still interested, the recommendation for appointment would go before the Trustees at the July 26<sup>th</sup> meeting.

E. ADJOURNMENT 6:59 p.m.

Next meeting: August 2, 2022 at 5:00 pm

The Town of Wellington will make reasonable accommodations for access to Town services, programs, and activities and special communication arrangements. Individuals needing special accommodation may request assistance by contacting at Town Hall or at 970-568-3380 ext. 110 at least 24 hours in advance. Please take notice that members of the Wellington Board of Trustees will be attending this meeting. At least three members of the Board of Trustees expressed interest in attending this event.