



BOARD OF TRUSTEES

August 9, 2022

6:30 PM

Leeper Center, 3800 Wilson Avenue, Wellington, CO

MINUTES

A video recording of this meeting is available on the Town of Wellington's YouTube page at <https://www.youtube.com/channel/UCPgBl-EYjaSam4hF3mkoFNA>

A. CALL TO ORDER

Mayor Chaussee called the meeting to order at 6:30 p.m.

1. Pledge of Allegiance

Mayor Chaussee asked that all rise for the pledge of allegiance.

2. Roll Call

Mayor Calar Chaussee
Mayor Pro Tem Ashley Macdonald
Trustee Jon Gaiter
Trustee Brian Mason
Trustee Rebekka Kinney
Trustee Shirrell Tietz
Trustee David Wiegand

Also Present:

Patti Garcia, Town Administrator
Dan Sapienza, March, Olive and Sapienza, LLC, Town Attorney
Krystal Eucker, Town Clerk
Sergeant Cherry, Larimer County Sheriff's Office
Hallie Sheldon, Management Analyst
Cody Bird, Planning Director
Meagan Smith, Public Works Deputy Director
Nathan Ewert, Town Engineer
Charity Campfield, Finance Director
David Meyer, Town Engineer

3. Amendments to Agenda

Mayor Chaussee asked if there were any amendments to the agenda; there were no amendments.

4. Conflict of Interest

Mayor Chaussee asked if there were any conflicts of interest on this evening's agenda; there were no conflicts of interest.

B. COMMUNITY PARTICIPATION

1. Public Comment

The meeting was opened for public comment; Karen Eifert, Phyllis Mortensen, Christine Gaiter, Heather Sadina, Sherri Rodriguez, Tom Niichel, Clayton Graves, Lauren Riesfield, Dawn Peacock, John Maulsby, Linea Warden, Lisa Chollet, Briana Hunter, Lowrey Moyer, Jonnie Genova, Kass Kohlmann, Kent Allan, Chad Zedina, Cam Tietz, Jesy Andreen, Lisa Christopherson, Rosemary Niichel, Christine Tsujimoto, Melissa Whitehouse provided public comments.

C. CONSENT AGENDA

1. Minutes from the July 26, 2022 Board of Trustees regular meeting

Trustee Tietz moved to approve the consent agenda; Trustee Wiegand seconded the motion.

Roll call on the vote resulted as follows:

Yays – Gaiter, Kinney, Mason, Tietz, Wiegand, Macdonald, Chaussee

Nays – None

Motion carried.

D. ACTION ITEMS

1. Resolution No. 28-2022 - A Resolution Adopting the 2022-2024 Strategic Plan

Hallie Sheldon, Senior Management Analyst, presented the draft Strategic Plan for comments from the Board of Trustees. The Board discussed the various elements of the draft Plan with support of what was being presented. Discussion items included giving staff items that are specific, including goals that are measurable and achievable.

The meeting was opened for public comment; Melissa Whitehouse provided comment.

Mayor Pro Tem Macdonald moved to approve Resolution No. 28-2022, A Resolution Adopting the 2022-2024 Strategic Plan; Trustee Kinney seconded the motion.

The Board of Trustees engaged in deliberation with a decision to include the completion of the Water Treatment Plant and Wastewater Treatment Plant on time and under budget.

Trustee Gaiter moved to amend the draft Strategic Plan to include the completion of the Water Treatment Plant and Wastewater Treatment Plant; Trustee Kinney seconded the motion. A Resolution Adopting the 2022-2024 Strategic Plan; Trustee Kinney seconded the motion.

Roll call on the vote resulted as follows:

Yays – Gaiter, Kinney, Mason, Tietz, Wiegand, Macdonald, Chaussee

Nays – None

Motion carried.

Mayor Pro Tem Macdonald moved to approve Resolution No. 28-2022, A Resolution Adopting the 2022-2024 Strategic Plan as amended; Trustee Kinney seconded the motion.

Roll call on the vote resulted as follows:

Yays – Gaiter, Kinney, Mason, Tietz, Wiegand, Macdonald, Chaussee

Nays – None

Motion carried.

2. Resolution No. 29-2022 - A Resolution of the Board of Trustees Appointing a Town Clerk

Patti Garcia, Town Administrator, reported that Krystal Eucker had resigned and that the state statutes require an appointment of a Town Clerk. It was being recommended that Ms. Garcia be appointed as Town Clerk until a successor had been hired.

Trustee Kinney moved to approve Resolution No. 29-2022, A Resolution of the Board of Trustees Appointing and Town Clerk.

The meeting was opened for public comment to which there was none.

Roll call on the vote resulted as follows:

Yays – Gaiter, Kinney, Mason, Tietz, Wiegand, Macdonald, Chaussee

Nays – None

Motion carried.

3. Ordinance No. 14-2022 - An Ordinance Concerning Utility Billing Procedures

Patti Garcia, Town Administrator, reported on the ordinance noting that there are ongoing updates to the utility billing system and process and requested that the ordinance be postponed indefinitely.

Trustee Gaiter moved to postpone Ordinance No. 14-2022, An Ordinance Concerning Utility Billing Procedures indefinitely; Trustee Tietz seconded the motion.

The meeting was opened for public comment to which there was none.

Roll call on the vote resulted as follows:

Yays – Gaiter, Kinney, Mason, Tietz, Wiegand, Macdonald, Chaussee

Nays – None

Motion carried.

E. REPORTS

1. Town Attorney

a. Board of Trustees Rules of Procedures

Mr. Sapienza reviewed the framework for the rules and procedures for the Board of Trustees.

He will work on a draft to send out to the Trustees that they can provide comments on.

2. Town Administrator

a. Board of Trustees Planning Calendar

3. Staff Communications

a. Larimer County Sheriff's Office Monthly Report - June 2022

b. Water and Wastewater Monthly Reporting

c. Colorado Open Records Request (CORA) Report

4. Board Reports

F. EXECUTIVE SESSION

1. For the purpose of determining positions relative to matters that may be subject to negotiations, developing strategy for negotiations, and/or instructing negotiators pursuant to Section 24-6-402(4)(e), C.R.S. – regarding negotiations with North Poudre Irrigation Company. As required by C.R.S. §24-6-402(2)(d.5)(II)(A) and (II) (E) the executive session proceedings will be electronically recorded and the record will be preserved for 90 days through November 7, 2022.

Trustee Gaiter moved to go into Executive Session for the purpose of determining positions relative to matters that may be subject to negotiations, developing strategy for negotiations, and/or instructing negotiators pursuant to Section 24-6-402(4)(e), C.R.S. – regarding negotiations with North Poudre Irrigation Company; Trustee Mason seconded the motion.

Roll call on the vote resulted as follows:

Yays – Gaiter, Kinney, Mason, Tietz, Wiegand, Macdonald, Chaussee

Nays – None

Motion carried.

The Board of Trustees entered into Executive Session at 9:17 pm.

The Board of Trustees returned to the Regular Meeting at 9:53 pm.

G. ADJOURN

On a motion duly made, the meeting was adjourned at 9:53 pm.



Patti Garcia, Town Administrator/Interim Clerk

The Town of Wellington will make reasonable accommodations for access to Town services, programs, and activities and special communication arrangements. Individuals needing special accommodation may request assistance by contacting at Town Hall or at 970-568-3380 ext. 110 at least 24 hours in advance.