



BOARD OF TRUSTEES
October 25, 2022
6:30 PM

Leeper Center, 3800 Wilson Avenue, Wellington, CO

MINUTES

A video recording of this meeting is available on the Town of Wellington's YouTube page at <https://www.youtube.com/channel/UCPgBI-EYjaSam4hF3mkoFNA>

A. CALL TO ORDER

Mayor Chaussee called the meeting to order at 6:29 p.m.

1. Pledge of Allegiance
Mayor Chaussee asked that all rise for the pledge of allegiance.
2. Roll Call
Mayor Calar Chaussee
Mayor Pro Tem Ashley Macdonald
Trustee Jon Gaiter
Trustee Brian Mason
Trustee Rebekka Dailey (arrived at 6:32 p.m.)
Trustee Shirrell Tietz
Trustee David Wiegand
3. Amendments to Agenda
Mayor Chaussee asked if there were any amendments to the agenda; there were no amendments.
4. Conflict of Interest
Mayor Chaussee asked if there were any conflicts on the agenda; there were no conflicts of interest.

B. COMMUNITY PARTICIPATION

1. Proclamation
 - a. Down's Syndrome Awareness Month
Mayor Chaussee read the proclamation and presented it to Karen Eifert and her son Devin.
2. Public Comment
Richard Pfeffer, Dawn Peacock and Karen Eifert provided public comment.

C. PRESENTATION

There were no presentations on the agenda.

D. CONSENT AGENDA

1. Minutes from the October 11, 2022 Board of Trustees meeting
2. Request to cancel November 22, 2022 and December 27, 2022 Board of Trustee meetings

**Trustee Dailey moved to approve the consent agenda; Trustee Gaiter seconded the motion.
 Yays – Gaiter, Dailey, Mason, Tietz, Wiegand, Macdonald, Chaussee
 Nays – None**

E. ACTION ITEMS

1. Proposed Water and Sewer Usage Rates and Impact Fees
 Meagan Smith, Deputy Director of Public Works presented on this agenda item. Topics discussed by the Trustees on the rates included the need to take care of the water fund, commercial rates and options for a phased in approach, impacts to residential rates in comparison to multi-family rates, assuring that the various rate payer categories cover their own costs and making rates as equitable as possible.

The Trustees also discussed the cash-in-lieu of water dedication option. Discussion topics included fluctuating prices from North Poudre Irrigation Company, concerns with the proposed decrease and a request for comparable information from other municipalities. It was requested that this item be brought back for board discussion with more information.

Mayor Chaussee opened the meeting to public comment; Lisa Chollet, Dawn Peacock, Ken Allen, Karen Eifert, James Raymond, Lowrey Moyer and Christine Gaiter commented on this agenda item.

Mayor Chaussee called for a recess at 8:32 p.m.
 Mayor Chaussee called the meeting back to order at 8:37 p.m.

The Trustees discussed the scenarios for cost of service and options for rates and provided the following preferences:

	Cost of Service	Residential	Commercial	Irrigation
Trustee Gaiter	1	1	1 or 4 (prefers 1)	1
Trustee Tietz	1	1	1	1
Mayor Pro Tem Macdonald	3	1	4	1
Trustee Mason	1	1	1	1
Trustee Dailey	3	1	4	1
Trustee Chaussee	1	1	4	1
Trustee Wiegand	1	1	4	1

There was a request to create a Hardship Utility Grant for commercial businesses similar to what was created for residents and to allow a credit for accounts that don't use sewer.

The Board of Trustees directed staff to draft two ordinances in order to present the preferred water and sewer rate scenarios of the Trustees.

On the topic of wastewater, the Trustees requested that more information be proved on shares and it was requested that information on what other municipalities are doing related to water and wastewater capital.

2. Fee Schedule Presentation
 Town Administrator Garcia presented this item noting it was in draft form and should be completed in time for adoption on November 8, 2022.

It was noted that questions regarding proposed Planning and Building fees will be discussed with Cody Bird, Director of Planning.

3. 2023 Budget Presentation

Finance Director Campfield presented this item noting a change a change in the janitorial line item. Other than that, Ms. Campfield reported that there were no other changes to the document the Trustees had previously reviewed. Pursuant to a Trustee question, it was noted that the Board Outreach Fund (previous line item for Main Streets and Boys & Girls Club) has been changed to Fireworks.

The Trustees reviewed the documentation, and a request was made for the budget to be balanced and a reduction in line items.

The Mayor opened the meeting for public comment to which there was none.

The Board discussed the request from Larimer County Sheriff's Office for an additional corporal. It was noted that staff will monitor 2023 revenues and advise the Trustees if there are adequate revenues to add a corporal next year.

F. REPORTS

1. Town Attorney
No report.

2. Town Administrator
No report.

3. Staff Communications

a. Larimer County Sheriff's Office Report - September 2022

b. Colorado Open Records Act (CORA) Report - 3rd Quarter 2022

c. Financial Report - 2nd Quarter 2022

4. Board Reports

Trustee Gaiter reported on the email received by the Trustees regarding mosquito spraying options. It was that this topic be brought back to a work session for discussion.

Trustee Macdonald noted the success of the Budget Boonanza and support of efforts related to the cemetery in 2023.

Trustee Dailey reported on the Parks & Recreation Advisory Board and Solid Waste Policy Council. She also noted the upcoming Halloween activities in Wellington.

5. Water and Wastewater Monthly Report - September 2022

G. ADJOURN

Upon a motion duly made, the meeting was adjourned at 9:58 p.m.



Patti Garcia, Town Administrator/Interim Town Clerk

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