



BOARD OF TRUSTEES
February 28, 2023 – 6:30 p.m.

MINUTES

A. CALL TO ORDER

Mayor Chaussee called the meeting to order at 6:32 p.m.

1. Pledge of Allegiance
Mayor Chaussee asked that all rise for the pledge of allegiance.
2. Roll Call
Mayor Calar Chaussee
Mayor Pro Tem Ashley Macdonald (joined remotely)
Trustee Jon Gaiter
Trustee Brian Mason
Trustee Rebekka Dailey
Trustee Shirrell Tietz
Trustee David Wiegand
3. Amendments to Agenda
Mayor Chaussee asked if there were any amendments to the agenda; there were none.
4. Conflict of Interest
Mayor Chaussee asked if there were any conflicts of interest; there were none.

B. COMMUNITY PARTICIPATION

1. Public Comment
Mayor Chaussee opened the meeting for public comment; Teresa Wakefield, Karen Eifert, Dawn Peacock, Carrie Techushi and Michelle Vance provided public comment.

C. CONSENT AGENDA

1. Minutes from January 24, 2023 Board of Trustee Meeting
2. Resolution No. 06-2023 - A Resolution of the Board of Trustees of the Town of Wellington Making an Appointment to the Wellington Parks, Recreation, Open Space and Trails Advisory Board
3. Resolution No. 07-2023 - A Resolution Changing the Current Bank of Business from First National Bank of Omaha to 1st Bank
Trustee Gaiter moved to approve the consent agenda as presented; Trustee Dailey seconded the motion.
Yays – Gaiter, Dailey, Mason, Tietz, Wiegand, Macdonald, Chaussee
Nays – None

D. ACTION ITEMS

1. Presentation by Parks, Recreation, Open Space and Trails Advisory Board (PROST)
Billy Cooksey, Parks and Recreation Manager, introduced the agenda item and PROST members presented their power point to the Board of Trustees.

The Trustees thanked the PROST members for their volunteer work and acknowledged the work that was put into the presentation. Pursuant to the presentation, topics discussed by the Trustees included bike stations, a recreation center, sports for seniors, memorial bench program, pickle ball and the desire for the budget to support the PROST goals.

Mayor Chaussee opened the meeting for public comment on this topic; Karen Eifert and Teresa Wakefield provided public comment.

2. Ordinance No. 02-2023 - An Ordinance Repealing Ordinance No. 8-2019 for Land Use Application Fees and Building Permit Fees

Cody Bird, Director of Planning, presented on both Ordinance No. 02-2023 and Resolution 08-2023 as the ordinance repeals fees that would then adopted through the resolution. Mr. Bird reported on the history of the fees noting the fees that were approved by resolution were done so through a resolution adopted in November, 2022. Some fees have been adopted through ordinance in the past and in order to create a more efficient process when updating fees, staff has requested that the Trustees rescind those fees and then adopt the updated land use application and building permit fees by resolution. The fees currently being presented, along with background related to the fees, was provided at a work session on February 14, 2023. Additional fees were updated related to Parks and Recreation activities and were included in the resolution.

Mayor Chaussee opened the meeting to the Trustees for comment. Topics noted included development and building need to pay their own way, that increasing fees increases the chances that illegal work could be done, cost of permits should cover the town's costs, that Trustee's be updated when fees change and that the fees presented were fair and reasonable and are based on actual costs and calculations for cost of service.

Mayor Chaussee opened the meeting for public comment; Karen Eifert provided public comment.

Mayor Chaussee opened the meeting for final comments from the Trustees.

It was noted that building permits are required in order to protect the residents to assure they are not receiving inferior work.

Trustee Dailey moved to approve Ordinance No. 02-2023; Trustee Gaiter seconded the motion.

Yays – Gaiter, Dailey, Mason, Tietz, Wiegand, Macdonald, Chaussee

Nays – None

3. Resolution No. 08-2023 - A Resolution of the Town of Wellington Amending the Adopted Fee Schedule for 2023

Discussion on this item was included on Item 2, Ordinance No. 02-2023.

Trustee Gaiter moved to approve Resolution No. 08-2023; Trustee Dailey seconded the motion.

Yays – Gaiter, Dailey, Mason, Tietz, Wiegand, Macdonald, Chaussee

Nays – None

4. Resolution No. 09-2023 - A Resolution of the Board of Trustees of the Town of Wellington, Colorado, Adopting the Amended 2022-2024 Strategic Plan

Patti Garcia, Town Administrator, presented this item. Ms. Garcia congratulated the Board of Trustees on completing their strategic plan and related goals for 2023-2024.

Mayor Chaussee opened the meeting for public comment to which there was none.

Trustee Dailey moved to approve Resolution No. 09-2023; Trustee Gaiter seconded the motion.

**Yays – Gaiter, Dailey, Mason, Tietz, Wiegand, Macdonald, Chaussee
Nays – None**

E. LIQUOR LICENSE AUTHORITY

1. Special Event Liquor Permit - Wellington Area Chamber of Commerce (Cleveland and 6th)
Patti Garcia, Town Administrator, presented the items before the Liquor License Authority noting the two special event permits were for the same event but for different locations. It was noted that all requirements for the liquor permit had been met and that the town's special event permit had been approved by both Wellington Fire Protection District and Larimer County Sheriff's Office.

Troy Hamman, President of the Wellington Area Chamber of Commerce, addressed the Trustees and reported on the details of the event.

Mayor Chaussee opened the meeting for public comment; Dawn Peacock provided comment in support of the event.

Trustee Dailey moved to approve the Special Event Liquor Permit for the Wellington Area Chamber of Commerce (Cleveland and 6th); Trustee Mason seconded the motion.

**Yays – Gaiter, Dailey, Mason, Tietz, Wiegand, Macdonald, Chaussee
Nays – None**

2. Special Event Liquor Permit - Wellington Area Chamber of Commerce (3999 GW Bush Avenue Unit 104 and Unit 102)
Discussion on this item was included on Item 1 related to Cleveland and 6th.
Trustee Dailey moved to approve the Special Event Liquor Permit for the Wellington Area Chamber of Commerce (3999 Bush Avenue, Unit 104 and Unit 102); Trustee Mason seconded the motion.

**Yays – Gaiter, Dailey, Mason, Tietz, Wiegand, Macdonald, Chaussee
Nays – None**

F. REPORTS

1. Town Attorney - Dan Sapienza, Town Attorney, reported he is working on the Board of Trustees policies and procedures and is working with Larimer County Sheriff's Office on proposed changes to Wellington Municipal Code Chapter 10.
2. Town Administrator – No report
3. Staff Communications
 - Sergeant Matthew Cherry reviewed the Larimer County Sheriff's Office Monthly report that was included in the Trustee packet.
4. Board Reports
 - Trustee Gaiter noted that a presentation on transportation for Wellington will be provided at the April 11 meeting.
 - Trustee Dailey reported on the Boys & Girls Club Youth of the Year event, the Commissioner Kefalas meeting last week and solid waste discussions.
 - Trustee Mason reported on the opioid abatement council meeting.
 - Mayor Chaussee noted the upcoming Wellington Housing Authority meeting.

G. ADJOURN

Upon a motion duly made, the meeting was adjourned at 8:42 p.m.

A handwritten signature in black ink, appearing to read "Patti Garcia". The signature is written in a cursive style with a large initial "P" and "G".

Patti Garcia, Town Administrator/Interim Town Clerk