



BOARD OF TRUSTEES
March 14, 2023
6:30 PM

Leeper Center, 3800 Wilson Avenue, Wellington, CO

REGULAR MEETING AND LIQUOR LICENSING AUTHORITY BOARD

MINUTES

A. CALL TO ORDER

Mayor Chaussee called the meeting to order at 6:31 p.m.

1. Pledge of Allegiance

Mayor Chaussee asked that all rise for the pledge of allegiance.

2. Roll Call

Mayor Calar Chaussee

Mayor Pro Tem Ashley Macdonald - absent

Trustee Jon Gaiter

Trustee Brian Mason

Trustee Rebekka Dailey

Trustee Shirrell Tietz

Trustee David Wiegand

3. Amendments to Agenda

Mayor Chaussee asked if there were any amendments to the agenda; there were no amendments.

4. Conflict of Interest

Mayor Chaussee asked if there were any conflicts of interest on the agenda; there were no conflicts of interest.

B. COMMUNITY PARTICIPATION

1. Public Comment

Mayor Chaussee opened the meeting for public comment on non-agenda items. Christine Gaiter and Fred Condis provided public comment.

C. PRESENTATION

1. Larimer County Sheriff's Office - Investigation Division Presentation

Lieutenant Donald Robbins and Sergeant Kevin Maul from the Larimer County Sheriff's office presented the services and capabilities of the Investigative Division to the Board. Mayor Chaussee offered each of the Trustees an opportunity to ask Lieutenant Robbins and Sergeant Maul questions. Each Trustee asked questions to Lieutenant Robbins and Sergeant Maul, and Mayor Chaussee thanked them.

D. CONSENT AGENDA

1. Minutes from February 28, 2023 Board of Trustee Meeting
2. Resolution No. 12-2023 - A Resolution of the Town of Wellington Approving the Settlement by the Colorado Attorney General of Additional Opioid Claims

Trustee Gaiter moved to approve the consent agenda. Trustee Mason seconded the motion.
Yeas: Gaiter, Dailey, Mason, Tietz, Weigand, Chaussee
Nays: None

E. ACTION ITEMS

1. **Community Survey Custom Questions**

The Deputy Town Administrator, Kelly Houghteling, presented this item to the Trustees. Ms. Houghteling's presentation included a discussion of the baseline and custom questions proposed by town staff to the Board of Trustees. Mayor Chaussee asked for questions from the Board. The Trustees discussed issues related to the wording, timing, and purpose of this survey. Mayor Chaussee, though discussion with the Trustees, determined that baseline questions in this survey should be retained in their current form as staff proceeds in developing this survey. The Board further discussed and provided direction on custom questions. Mayor Chaussee opened this item for public comment. Lowry Moyer and Christine Gaiter provided public comment on this item.

2. **Resolution No. 10-2023 - A Resolution of the Board of Trustees of the Town of Wellington, Colorado Authorizing the Submittal of a Grant Application to Colorado State Outdoor Recreation Grant**

The Deputy Town Administrator, Kelly Houghteling, presented this item to the Trustees. Ms. Houghteling's presentation included a discussion of the process, budget, and purpose for applying to the Grant indicated in this item. Mayor Chaussee asked the Board for their questions. Mayor Chaussee then opened this item for public comment. There was no public comment.

Trustee Daily moved to approve Item No. 2, Resolution 10-2023. Trustee Gaiter seconded the motion.
Yeas: Gaiter, Dailey, Mason, Tietz, Weigand, Chaussee
Nays: None

3. **Resolution No. 11-2023 - A Resolution of the Board of Trustees Appointing a Town Clerk**

The Town Administrator, Patricia Garcia, presented this item to the Trustees. The Town Clerk Candidate, Ethan Muhs, introduced himself to the Board. Mayor Chaussee asked the Board for their questions. Mayor Chaussee then opened this item for public comment. There was no public comment.

Trustee Gaiter moved to approve Item No. 3, Resolution 11-2023. Trustee Teitz seconded the motion.
Yeas: Gaiter, Dailey, Mason, Tietz, Weigand, Chaussee
Nays: None

F. LIQUOR LICENSING AUTHORITY

Mayor Chaussee closed the Regular Meeting called to open the Liquor Licensing Authority Board at 8:06 p.m.

1. **Ridley's Family Markets, Inc. dba Ridley's Family Markets - Liquor Store License Renewal**

The Town Administrator, Patricia Garcia, presented this item to the Trustees. Mayor Chaussee asked the Board for their questions. Mayor Chaussee then opened this item for public comment. There was no public comment.

Trustee Tietz moved to approve Item No. 1, Ridley's Family Markets, Inc. – Liquor Licensing Renewal. Trustee Weigand seconded the motion.

Yeas: Gaiter, Dailey, Mason, Tietz, Weigand, Chaussee

Nays: None

G. REPORTS

1. Town Attorney

Mr. Sapienza reported on tracking Colorado-state bills related to municipal court procedures and other issues.

2. Town Administrator

Mrs. Garcia reported on the Town's acquisition of recent grants for the Town for the viewpoint lift station, affordable housing, and revitalizing main street.

3. Staff Communications

a. List of Bills - January-February 2023

b. Monthly Water and Wastewater Utility Report

4. Board Reports

Mayor Chaussee called for reports from the Trustees. Trustee Daily reported on the Solid Waste Policy Council, discussing its recent experience and future direction. She further discussed an upcoming Colorado State Legislature town hall to be hosted in Wellington. Trustee Tietz reported on an opportunity to proceed with a Volunteer Appreciation Dinner and discussed budget options for that event.

H. ADJOURN

On a motion duly made, Mayor adjourned the meeting at 8:21 p.m.



Ethan Muhs

Town Clerk

The Town of Wellington will make reasonable accommodations for access to Town services, programs, and activities and special communication arrangements. Individuals needing special accommodation may request assistance by contacting at Town Hall or at 970-568-3380 ext. 110 at least 24 hours in advance.